

Curriculum Vitae



Waqas Khan

Pakistan

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Professional Profile:

A hardworking and determined individual who is keen to utilise the skills and knowledge he has gained to add value to his prospective employer. Self-driven and is able to work both autonomously and within a team setting. Motivated to progress, learn and develop to enhance his individual career prospects. Highly organised and fulfils all his responsibilities professionally and delivers to the highest of quality. Maintains and develops excellent relationships with customers and colleagues alike due to his clear and concise communication skills. Displays strong work ethics demonstrated by his loyalty and reliability in the work place.

Key Strengths & Skills:

- Knowledge of sociology and anthropology for understanding society and culture.
- Excellent written communication skills.
- Knowledge of teaching and the ability to design courses.
- Analytical thinking skills.
- Math's knowledge.
- To be thorough and pay attention to detail.

Employment Experience:

February 2022 - March 2022

Office of the Commandant Campus Peace Corps (CPC) University Campus, Peshawar (Law enforcement agency) Police Organization.

Police Volunteer Officer:

- Worked with policing team in developing community safety initiatives.
- Provided assistance in preparing press releases.
- Maintained and cleaned police vehicles.
- Provided community watch schemes at pubs and shops.
- Monitored CCTV for any suspicious activities.
- Patrolled parking lots and residential areas on regular basis.
- Monitored traffic speed using radar gun.
- Assisted other police volunteers when needed.
- Assisted police during emergency and disaster situations.
- Escorted victims to court hearings.
- Provided support for community safety committees and senior citizen meetings.
- Assisted in organizing community policing initiatives such as safety audits.
- Maintained scrapbook of police related newspaper clippings.

- Performed basic administrative duties.
- Assisted in implementing crime prevention initiatives at public locations.

Education:

2021 - 2023

Master of Science Degree in Criminology: from University of Peshawar Pakistan

2020 - 2022

Bachelor of Science Degree in Premedical: from University of Peshawar

2018 - 2019

H.S.S.C: Intermediate Fsc. Pre-medical from Leads Group of College Shabqadar Peshawar Board

2015-2016

S.S.C Secondary School certificate: Board of intermediate and Secondary Education Peshawar Pakistan

Courses/Further Training:

- Certificate of Internship at (Police) Law enforcement agency Peshawar Pakistan

Additional Information:

Interests: Surfing the internet, doing Cross words, reading books, newspapers and magazines.

Enjoys a variety of sports including; playing Cricket, Table tennis & football

Languages: English, Urdu, Pashto.

IT Skills: Proficient user of MS Office Applications and experience of many in-house systems

Marital Status: Single

References: Available Upon Request