

MUHAMMAD UZAIR RAZA

EDUCATION

Intermediate

**Medical ,Gulshan E Iqbal,block 7
Govt College.**

Matriculation

SCIENCE, Karachi Board.

SKILLS

Digital Marketing	<div><div></div></div>
Branding	<div><div></div></div>
Graphic Design	<div><div></div></div>
SEO	<div><div></div></div>
Illustration	<div><div></div></div>
Communication	<div><div></div></div>

LANGUAGE

English	<div><div></div></div>
Urdu	<div><div></div></div>
Punjabi	<div><div></div></div>

ABOUT ME

Dynamic and versatile professional with a demonstrated history in sales, customer service, reporting, and administrative roles. Skilled in managing diverse responsibilities, from ensuring timely delivery of services as a China Coordinator to overseeing office operations as an Assistant Admin & HR Officer. Adept at generating reports, analyzing data, and empowering teams to navigate techno-commercial challenges effectively. Proven ability to collaborate cross-functionally and optimize workflows to drive organizational success. Committed to continuous learning and making positive contributions to both team objectives and personal career growth

WORK EXPERIENCE

SSH TELECOM PVT LTD VGO TEL MOBILE MANUFACTURER

FULL SKILL OPEROTOR

April 2023-Nov 2024

SAUD ZEE LAPTOP'S REGAL TRADE SQUARE

SALESMAN

2022 - 2023

ADNAN MEDICAL SORE KORANGI 6

PURCHASER/SALESMAN

2018 - 2022

PERSONAL INFORMATION

Father Name	Muhammad Akmal Raza
DOB	22th December,2006
Marital Status	Single
Nationality	Pakistan



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Colony,Korangi no 3,KARACHI.