



Curriculum Vitae

ZEESHAN KHAN

Address: Village & P/O, Pabbi Mohallah: Sheikh Azam Baba Tehsil: Pabbi District: Nowshera KPK Pakistan.

Contact #: +92-334-5606155

OBJECTIVE:

To work in a challenging environment in any government and non-government organization for career growth through sincere, achievement and skill and where evaluation is based on performance and where is an equal chance of career development.

PERSONAL INFORMATION:

Name : Zeeshan Khan
Father's Name : Khalid Khan
Nationality : Pakistani
Date of Birth : 21 January, 2000
CNIC : 17202-0397572-7
Religion : Islam
Domicile : Nowshera KPK Pakistan.
Gender : Male
Marital Status : UN Married



EDUCATIONAL INFORMATION:

<u>DEGREE</u>	<u>YEAR</u>	<u>MARKS OBTAINED/GPA</u>	<u>TOTAL MARKS/GPA</u>	<u>BOARD / UNIVERSITY</u>
S.S.C	2015	790	1100	BISE Mardan.
D.Com	2017	877	1200	BTE Peshawar.
B.Com	2019	859	1400	University of Peshawar.
M.Com	2022	830	1400	University of Peshawar.
DIT	2020	1125	1400	BTE Peshawar.

WORKING EXPERIENCE & SERVICE:

Accountant Zeeshan Computer Type, Shorthand & English Language Center, Pabbi Nowshera from 4th January, 2021 to 15th February, 2022 in Pabbi Nowshera, Pakistan.

COMPUTER SKILLS:

MS Windows XP,7,8,10, MS Office (MS Word, MS Excel, MS Power Point), Internet Browsing
Graphics Designing, Composing, Printing & Scanning.

HOBBIES:

Sports, Games, Traveling, Music, Reading Books Typing.

LANGUAGES:

English, Urdu, Pashto

SKILLS:

Data Collection and Entry level (Excellent)
Maintaining Office Record, level (Good)
Researching and Certifying Data into Various Systems (Excellent)
Data Compiling Level (Excellent)
Modifying Various Documents using micro soft Level (Excellent)

STRENGTHS:

I can adapt quickly to new circumstances and working conditions and I am able to integrate And work with teams and have repute to meet targets well within time. Apart from my Credentials I am proud to offer honesty and loyalty.

REFERENCES:

Will be provided when needed.