

Nadia WAHAB

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 naadia24may2021@gmail.com

 Dalazak road shinware suray
Abubakar colony

SUMMARY

BBA Graduate specializing in Finance | Advanced spoken communication skills | Proficient in Excel, MS Word, and PowerPoint | Commenced internship at CUSIT's admission office | Punctual, hardworking, and adept at multitasking | Passionate about numbers and analytical tasks | looking for opportunity to outshine my skills.

SKILLS

- Communication Skills
- Microsoft office
- Teamwork Skills
- Presentation Skills
- Time Management
- Continuous Learning
- Positive Attitude
- Leadership Abilities
- Reliability and Adaptability
- Passionately Driven

REFERENCES

- Dr. Muhammad Zeeshan

03369444003, mzak@cusit.edu.pk

 The City University of Science and Information Technology

“Results – Driven BBA Student Specialization In Finance Seeking Growth Opportunities”

EDUCATION

August 2020 – June 2024

BBA | Finance



The City University of Science and Information Technology

- BBA at City University of science and Information Technology.
- I've just finished my eighth semester.
- CGPA – 3.78
- I completed my SSC at Royal International High School,
- And HSSC at Lamps College.

EXPERIENCE

October 2023 – January 2024

Title – Student intern



The City University of Science and Information Technology

- I completed an internship at the CUSIT Admission Office. It was a fantastic experience that taught me a lot about how to deal with people and work under pressure and increased both my knowledge and working capacity. It was multitasking work.

CERTIFICATIONS

Oct 2022 - Expires Feb 2023



Spoken English Course - The University Of Spoken English & Computer Science

- I attended the advanced English conversation classes at Spoken Academy for four months.

LANGUAGES

- English
- Urdu
- Pashto