



# MUAHAMMAD MAHAZ

03278642855

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Makkan colony Dana mohalla near gosia masjid post office khalabat town ship  
district haripur

## OBJECTIVES

To solve problems in a creative and effective manner in a challenging position.

## EXPERIENCE

6/2020 - 8/2021

### Hr assistant

At Islamabad board

in this place I worked as a hr assistant in Islamabad board

1/2021 - 6/2022

### Payroll assistant

At Kashmir board

in this place I worked as a payroll assistant in a Kashmir board bhakkar

5/2023 - 1/2024

### Payroll assistant

At Frontier platinum industry bhakkar

in this place I worked as a payroll assistant in frontier platinum industry bhakkar

7/2022 - 1/2024

### Store keeper

At Frontier platinum industry bhakkar

in this place I worked as a store keeper in frontier platinum industry bhakkar

7/2023 - 1/2024

### Scale operator

At Frontier platinum industry bhakkar

in this place I worked as a scale operator in frontier platinum industry bhakkar

10/2022 - 1/2024

### Gate keeper

At Frontier platinum industry bhakkar

in this place I worked as a gate keeper in frontier platinum industry bhakkar

1/2019 - 4/2019

### Customer service representative

At Zellbury

in this place I worked as a customer service representative

## QUALIFICATIONS

9/2017 - 3/2019

### Matriculation

From Government high school

9/2019 - 4/2021

### D.com

From Government college of management science

5/2020 - 7/2021

### DIT

From Government college of management science

9/2021 - 6/2023

### B.com

From Government college of management science

## SKILLS

### Technical Skills

Computer Skill

83%

Orical software

100%

Wizman software

77%

Excal

58%

### Management Skills

- ✓ Time management
- ✓ Good communication
- ✓ Hard working
- ✓ Ms software

## LANGUAGES

<input checked="" type="checkbox"/> <b>English</b> Intermediate	<input checked="" type="checkbox"/> <b>Urdu</b> Expert
<input checked="" type="checkbox"/> <b>Hindko</b> Expert	

## INTERESTS

Cricket	Army
Business	Traveling

## PERSONAL INFORMATION

<b>Father's Name</b>	Ashiq Hussain	<b>Date Of Birth</b>	26/08/2000
<b>Nationality</b>	Pakistani	<b>Religion</b>	Islam
<b>Marital Status</b>	Single	<b>National ID Card</b>	1330248785413

## REFERENCES

Request On Demand
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