### **KEY SKILLS AND COMPETENCIES**

- Flexibility
- Time Management
- Leadership
- Problem-solving
- Creativity
- Technical Proficiency
- Detail-Oriented
- Multi tasking
- Presentation Skills

### **CONTACT DETAILS**

Address: Purana Chungi, Mohallah Qasim Colony, Tehsil Takht Bhai District Mardan

Mobile: 03181112816

Email:kzai45095@gmail.com

### PERSONAL INFORMATION

Father's Name: Munawar

Khan (Late)

Date of Birth: 19-03-2000

Gender: Male

Marital Status: Single Nationality: Pakistani

#### **HOBBIES:**

- Reading Books
- Reading News Papers
- Playing Cricket

### Languages:

- English
- Urdu
- Pashto

# IMRAN KHAN

## **OBJECTIVE**

To work for an organization that believes in constant struggle and hard work, and want to reach the top, so that my true skills are tested and to get a chance to improve my existing skills and learn new ones.

### **EXPERIENCE**

- Working as Office Assistant com-Accountant in Ghazali Institute of Medical Sciences Peshawar.
- Worked as public relation assistant in medical clinic for four years.

### **EDUCATION**

Institute	Major	Percentage/GPA	Passing Year
Wifaqul Madaris	Dirasat E Denia	59.6	2022
AWKUM Mardan	BS Economics	3.03	2022
BISE Mardan	F.A (Humanities)	60.5	2018
BISE Mardan	SSC (Science)	62.2	2016
BTE Peshawar	DIT (Diploma Information Technology)	76	2023

### **DECLARATION**

I do here by agree that the above mentioned particulars are true. I am looking forward for a positive reply from yours end to serve your esteem organization.

**Imran Khan**