

# NUMAN KAREEM

**Contact No:** +92303-6740875  
**Address:** Qadeer Abad Colony House No 61 Dera Ghazi Khan  
**D.O.B:** 15-01-1991  
**Marital Status:** Single  
**Gender:** Male

---

## SUMMARY

To pursue a career in a reputable dynamic and growth-oriented organization that provides opportunities for personal growth and development. My aim is to achieve targets through my continuous efforts and hard work for the betterment of the organization for which I am working, and to maintain the process of learning and growth.

---

## EMPLOYMENT HISTORY

### Territory Sales Executive –Maple Leaf Cement Company

Dera Ghazi Khan, Pakistan aug 2023- dec 2024

- Actively looking for possibilities to upsell and cross-sell to existing customers
- Obtaining referrals from the current clientele to widen the sales pipeline
- Management of customer relationships
- Recognize customer needs and provide insights for improving the product portfolio based on interactions with and feedback from customers
- Management of key accounts
- Development of new accounts
- Reporting and operations
- Overseeing pre- to post-sales support activities for the designated goods and regions while guaranteeing the greatest level of client satisfaction

### Trainee Territory Sales Officer - Dalda Foods Limited

Dera Ghazi Khan, Pakistan November 2021 - March 2023 ▼

Identify opportunities for business growth and create marketing  
Strategies based on those opportunities in order to meet and  
Exceed revenue.

- ▼ Stock in and out reporting
- ▼ Target assessment and achievement record
- ▼ Ensuring that the company meets revenue target ▼  
Meeting KPI' of the company

### Data Entry Operator - KIPS,D.G.Khan

Dera Ghazi Khan, Pakistan January 2013 - January 2015 ▼

- to manage all documents in the office like admission forms, fee  
Vouchers, etc.
- ▼To check the attendance of the employees in the academy
  - ▼ Performance report
  - ▼ Check and balance accounts and fee
  - ▼ Give daily campus report to Head Office and Manager D.G.Khan

---

## EDUCATION

---

The University of Lahore - MBA (Project Management, Marketing)	September 2015 - February 2019
Lahore, Pakistan.	
Bahauddin Zakariya University - Bachelor Of Arts (Mass Com)	April 2013 - April2015
Dera Ghazi Khan, Pakistan	
Board of Intermediate & Secondary Education - Undergraduate (Humanities)	April 2010 - August 2012
Dera Ghazi Khan, Pakistan	
High School No - Senior Secondary School Certificate (SSCE) (Science)	August 2007 - August 2009
Dera Ghazi Khan, Pakistan	

---

## SKILLS

---

Management	Microsoft Office	Marketing
<div></div>	<div></div>	<div></div>

---

## HOBBIES

---

Badminton,     Gaming,

---

## REFEREES

---

Available on Request