

Zain Ul Shujah Qureshi

Banking Sector

To obtain a challenging, satisfying and bright career preferable in finance with dynamic esteemed organization



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Rawalpindi, Pakistan

WORK EXPERIENCE

Processing Officer JS Bank Ltd

02/2022 - Present

Islamabad

Achievements/Tasks

- Working As a Processing officer in SME SAAF Department.
- Compile data & share with head office.
- Check Daily Routine Cases As per policy & handle tasks till approval.
- Discuss in process cases with Risk & Cad Department.

Sales Processor Mcb Islamic Ltd

09/2021 - 02/2022

Islamabad

Achievements/Tasks

- Worked as a sales processor. Retrieve Compliance Checks & Ecib of Customers.
- Check & scan Login Files Of Auto Loan & Mortgage & forward to Risk Department.
- Forward daily login details to Head Office.

Sales Processor Faysal Bank Ltd

10/2017 - 06/2021

Islamabad

Achievements/Tasks

- Worked as a sales processor. Check & scan Login Files Of Credit Card & Personal Loan & forward to Risk Department.
- Retrieve Compliance Ecib of Customers.
- Forward daily login details to Head Office.

Accountant M Mobile

10/2014 - 05/2015

Islamabad

Achievements/Tasks

- Trades look after, Cash Holding.
- Expense Control.
- Maintain Sales Record.

SKILLS

Risk Analysis

Quick Learning Ability

Decision Making

PC Handling

EDUCATION

M.COM

Allma Iqbal Open University

08/2020 - Present

Islamabad

ADP In Accounts & IT

University Of Central Punjab

08/2012 - 06/2014

Islamabad

Intermediate Pre-Engineering

Rawalpindi College Of Commerce

09/2010 - 05/2012

Rawalpindi

Matric

Siddeeq Public School

04/2002 - 05/2010

Rawalpindi

INTERESTS

Pets

Hiking