



Yawar Abbas

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[utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android](https://www.linkedin.com/in/yawar-abbas-bangash-6480b7142?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android)

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Home: street tower bumba road nuthia jadeed Peshawar , 25000 Peshawar (Pakistan)

ABOUT ME

To work in such institute or organization of repute with professional environment for seeking a challenging career which give me a change to prove my management skills and polish my abilities

WORK EXPERIENCE

Accountant

AYS INTERNATIONAL [3 Dec 2021 – Current]

City: Peshawar

Country: Pakistan

Website: <https://www.aysonline.pk/>

- usage of SAP Software
- use of Excel and Outlook
- bank reconciliation
- petty cash management
- cash receipts and cash payments
- to keep cheques of customers in custody
- customer dealing
- train new employee
- Co-ordinate with sales, Accounts and Finance department

internee

Bank of khyber [2018 – 2018]

City: Peshawar

Country: Pakistan

Website: <https://www.bok.com.pk/>

- Account opening
- current account
- profit and loss account
- saving account
- Dormant account
- cheques clearance
- open cheques
- cross cheques

- cash management
- cash sorting etc

computerized accountancy

national vocational and technical training commission NAVTTC [Sep 2020 – Dec 2020]

City: Peshawar

Country: Pakistan

Website: <https://navttc.gov.pk/>

- Training of QuickBooks and Peachtree
- company registration
- creation of new customers
- creation of new employers
- creation of new vendors
- pass entries of expenses
- entries of cash and credit entries

Trainee

National Financial Literacy Program for Youth [5 Apr 2017]

City: Peshawar

KP Youth Assembly member

khyber pykhtunkhwa youth assembly

City: Peshawar

Website: <https://www.facebook.com/KPYouthAssembly1?mibextid=ZbWKwL>

- to aware youth about education
- to empower youth
- to highlight public issues and make solutions
- meeting with public officer for enforcement

EDUCATION AND TRAINING

Master of Commerce

University of Peshawar [3 Oct 2016 – 4 Mar 2019]

City: Peshawar

Country: Pakistan

Website: <https://www.uop.edu.pk/>

Field(s) of study: Business, administration and law: *Finance, banking and insurance*

Bachelor of Commerce

CECOS University of IT and Emerging Sciences [2 Sep 2014 – 6 Sep 2016]

City: Peshawar

Country: Pakistan

Website: <https://cecos.edu.pk/>

Certificate of Gold Medal

CECOS University of IT and Emerging Sciences

City: Peshawar

Country: Pakistan

Website: <https://cecos.edu.pk/>

LANGUAGE SKILLS

Mother tongue(s): **Pashto**

Other language(s):

Urdu

LISTENING C2 READING C2 WRITING C2

SPOKEN PRODUCTION C2 SPOKEN INTERACTION C2

English

LISTENING B2 READING C1 WRITING B2

SPOKEN PRODUCTION B2 SPOKEN INTERACTION B1

Persian

LISTENING C1 READING A1 WRITING A1

SPOKEN PRODUCTION A2 SPOKEN INTERACTION C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Digital Skills - Test Results

 Information and data literacy	ADVANCED	Level 5 / 6
 Communication and collaboration	ADVANCED	Level 6 / 6
 Digital content creation	ADVANCED	Level 5 / 6
 Safety	ADVANCED	Level 5 / 6
 Problem solving	ADVANCED	Level 6 / 6

Results from [self-assessment](#) based on [The Digital Competence Framework 2.1](#)

My Digital Skills

Video Conferencing (Zoom, Teams, Skype, Webex) - Advanced / Microsoft Excel / Microsoft Office / Microsoft Office (Outlook, Excel, Word, PowerPoint) / Social Media including Facebook , WhatsApp and Twitter / Google Drive / Good listener and communicator / Social Media / Organizational and planning skills / Global SAP system