

# WASAL KHAN

ACCOUNTANT / ACCA QUALIFIED



☎ 300-5899145

✉ wasalkhan666@gmail.com

📍 Akbarpura, Nowshera

## SKILLS

- Financial Management
- Taxation Management
- Budgeting and Forecasting
- Auditing and Compliance
- Financial Analysis
- Strategic Planning
- Team Leadership
- Tender Management
- Strong Communication Skills

## EDUCATION

### MATRICULATION

Government Higher Secondary School, Akbarpura  
1978-1980

### INTERMEDIATE

Private  
Major with Economics and Statistics  
1980-1982

### BACHELOR OF ARTS

Private  
1982-1984

### MASTER IN EDUCATION

University of Karachi, Sindh  
1990-1992

### ACCA

Glasgow, UK  
2000-2003

## PROFILE

Dedicated and seasoned Accountant with over 30+ years of extensive experience in the government sector. Proven expertise in financial management, budgeting, auditing, and compliance with regulatory requirements. Possess strong leadership skills and a track record of delivering results in high-pressure environments.

## EXPERIENCE

### DIVISIONAL ACCOUNTS OFFICER

Office of the Accountant General, KPK  
2005-2022

- Develop and implement accounting policies, taxation procedures, and controls tailored to each department's needs.
- Oversee budget planning, monitoring, taxation, and reporting for multiple divisions, ensuring accuracy and compliance with regulatory requirements.
- Collaborate with department heads and stakeholders to analyze financial data, government taxation, assess performance, and make strategic recommendations.
- Conduct regular audits and financial reviews to identify areas for improvement and ensure adherence to AG KPK office standards.
- Coordinate with auditors and external agencies to facilitate audits, resolve financial discrepancies, and maintain transparency.
- Provide financial guidance and support to divisional teams, including training on accounting practices and compliance measures.
- Manage payroll, tax filings, and financial transactions for diverse departments, ensuring timeliness and accuracy.
- Evaluate internal controls and risk management processes, implementing enhancements to safeguard assets and mitigate risks.
- 10. Serve as a mentor and resource for junior staff members, fostering professional development and knowledge sharing across departments.

# LANGUAGES

- English
- Urdu
- Pashto
- Hindko

Proficient in Reading, Writing,  
Speaking in all above Languages

# ADDITIONAL COURSES

- Diploma of Associate  
Engineering (Elec.)
- Short Hand

## DIVISIONAL ACCOUNTANT

Office of the Accountant General, KPK  
1994-2005

- Manage financial aspects of projects in C&W Department, focusing on irrigation and public health tenders.
- Develop project budgets, allocate funds efficiently, and track expenses.
- Negotiate contracts and pricing with vendors and contractors for tender activities.
- Monitor project financial progress and prepare reports for stakeholders.
- Ensure compliance with financial policies, procedures, and regulations.

## AUDITOR

Office of the Accountant General, KPK  
1984-1994

- Conduct financial audits for AG KPK Office to ensure compliance with regulations.
- Review and analyze financial statements, budgets, and expenditure reports.
- Identify and investigate discrepancies, errors, or fraudulent activities.
- Prepare detailed audit reports outlining findings and recommendations.
- Collaborate with stakeholders to implement corrective actions and improve internal controls.