



Abdul Jabbar Khan

Bachelor of Business Administration

An independent and self-motivated graduate of Business Administration with Specialization in Finance



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Pakistan



11 April, 2000



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SKILLS

Communication skills

Leadership experience

Problem-solving abilities

Positive attitude

Project management

LANGUAGES

English
Professional Working Proficiency

Urdu
Full Professional Proficiency

Pashto
Full Professional Proficiency

Punjabi&Hindko
Professional Working Proficiency

INTERESTS

Volunteering and
community involvement

Events Management

Public Relations

Travelling

EDUCATION

Bachelor Of Business Administration (BBA Hons)

Abbottabad University (AUST)

09/2018 - 08/2022

Abbottabad, KPK

Courses

▣ Finance

Diploma in Information Technology (DIT)

Khyber Pakhtunkhwa Trade Testing Board, (KP TTB)

09/2016 - 10/2017

Abbottabad, KPK

WORK EXPERIENCE

Compliance Facilitator

Benazir Income Support Program (BISP)

12/2022 - Present

Swabi, KPK

Fixed Assets Audit (Trainee)

HTR Region, PTCL

08/2022 - 12/2022

Abbottabad, KPK

Administration Deptt, (Internee)

Honda Abbott

08/2020 - 10/2020

Abbottabad, KPK

Assistant Tunnel Incharge

Progressive Multi Engineers - Fast Lane & Co (JV)

12/2019 - 07/2020

Nirgah, Upper Dir KPK

CERTIFICATES

Certificate of Participation (08/2022 - 08/2022)

Assets Audit Drive (Training) held at PTCL Academy, Islamabad

Certificate of Participation (03/2019 - 03/2019)

A Series of Lectures on Anti Money Laundering and Combating Financial Terrorism, International Trade, Risk Management

Participating Certificate (04/2018 - 04/2018)

Hiking Trip towards Margalla Hills on 24th April, 2018

Appreciation Certificate (2021 - 2021)

Hazara Regional Traditional Games 2020-21