

UMAR NAQEEB KHALID

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CAREER OBJECTIVE

To contribute my analytical skills, knowledge and practical experience for the success of an organization and to adapt in the rapidly changing business environment to further develop my professional career in service of community, industry and economy.

KEY SKILLS

IAS/IFRS
Financial Reporting
Statutory Audits

SAP ECC, Oracle R-12, Candela
(Excel, Word)
Taxation

Interpersonal Communication
Financial Analysis
Internal Audits

WORK EXPERIENCE

KHAS HOLDING Project by (SADAQAT LIMITED)

- **Deputy Manager Accounts & Taxation**
(August 2022 – to – till date)

Kreston Hyder Bhimji & Co, Chartered Accountants, Faisalabad.

- **CA Article ship under ICAP regulations**
(August 2018 – July 2022)

DUTIES AND RESPONSIBILITIES

I am currently responsible for the followings as D.M. Accounts & Taxation in Khas Holdings project by Sadaqat Limited;

ACCOUNTS & TAXATION:

- Preparation and presentation of monthly and quarterly management accounts.
- Processing of accounting transactions including purchases & expenses, receipts & payments, interplant transactions, accruals & prepayments and fixed assets & depreciation.
- Preparing vendor and customer balance reconciliation statements.
- Preparing bank reconciliation and clearing in SAP.
- Ensuring compliance of relevant W.H.T sections of ITO 2001 and Section 73 of Sales tax act 1990.

- Preparation of compliance/responses of monthly internal audit report by the internal auditors of the company.
- Assets creation/disposal and transfer from one location to other.
- Responsible for filing of Income Tax return.
- Monthly F.I. posting of salary in SAP.
- Responsible for insurance matters of the company.
- Preparing 3rd parties sales and commission detail.
- Preparing credit card, jazz cash and easypaisa portal sales reconciliation with system sales.

STATUTORY AUDITS :

- Planning, execution and completion of various audit assignments in accordance with International Financial Reporting Standards and comply with requirements of law/regulatory authorities. Conducting preliminary review of financial statements, drafting of audit programs, supervision and review of team members.
- Preparation, examination, analysis and review of financial statements and accounting systems for the purpose of forming audit opinion.

CLIENTS

The following is the list of major clients I have worked on during my article ship.

- Interloop Limited
- Sadaqat Limited
- M.K. Sons (Pvt) Ltd.
- Kamal limited
- Madina Sugar Mills Ltd.
- Zafar Fabrics (Pvt) Ltd.
- Arzoo Textile (Pvt) Ltd.
- Faisalabad Garment City Company
- Saffron Pharmaceuticals (Pvt) Ltd.
- Magns Pharmaceuticals
- Chenab Engineering Works & Foundries (Pvt) Ltd.
- Jeea Ahsen Textiles (Pvt) Ltd.
- Wintex Export (Pvt) Ltd.
- Subhan Textile (Pvt) Ltd.
- Abiha Fatima Textile (Pvt) Ltd.

HALF YEARLY AUDIT :

- Interloop Limited

INTERNAL AUDIT :

Got extensive working experience on various internal audit clients providing “internal audit services”
Have provided pre-audit services, operational and financial assurance and post audit assignments. Got hands on experience of working with senior management on problematic areas and resolving the issues.
Some of internal audit clients are:

- Interloop Ltd.
- Noor Fatima Textile (Pvt) Ltd.
- Wintex Export (Pvt) Ltd.
- Chiniot blood bank & dialysis centre
- Faisalabad Dry Port Trust

ACADEMIC QUALIFICATIONS

CFAP (in progress)

- The Institute of Chartered Accountants of Pakistan, Karachi.

CAF/CA (Inter)

- The Institute of Chartered Accountants of Pakistan, Karachi.
- Professionals’ College of Accountancy (The TIPS), Faisalabad.
- Year of Completion : 2018

PIPFA

- Pakistan Institute of Public Finance Accountants - PIPFA
- Professionals’ College of Accountancy (The TIPS), Faisalabad.
- Year of Completion : 2013

B.COM

- University of the Punjab, Lahore.
- City College of Commerce, Faisalabad,
- Year of Completion : 2010
- Division : 2nd

I.COM

- Board of Intermediate & Secondary Education, Faisalabad.
- Government College university, Faisalabad.
- Year of Completion : 2007
- Division : 2nd

MATRICULATION

- Board of Intermediate & Secondary Education, Faisalabad.
- LCM High School, Faisalabad.
- Year of Completion : 2005
- Division : 2nd

Other Courses/Certifications:

PCSC-1 (Presentation and Communication Skills Course)

- The Institute of Chartered Accountants of Pakistan, Karachi.
- Duration : 50 Credit Hours

PVEA (Professional Values, Ethics and Attitude Course)

- The Institute of Chartered Accountants of Pakistan, Karachi.

OTHER PERSONAL INFORMATION

Marital Status: Married

Residence: Faisalabad, Pakistan.

Languages: English, Urdu & Punjabi