



0300-0636497



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UZAIR ZEB

OBJECTIVE: To become a part of an organization where I can showcase my skillset and grow with the organization while enhancing its productivity.

EDUCATION:

Institute of Management Sciences Peshawar

- BBA (Scholastic Honours) in Finance
2017- 2021 (**CGPA 3.76**)



Edwardes College Peshawar

- Fellow of Science (F.Sc) in Pre-Medical
2014-2016 (**Marks Obtained 881/1100**)



Edwardes College School Peshawar

- Matriculation in Sciences (SSC)
2012-2014 (**Marks Obtained 933/1100**)

Internships:

- ***Centre for Excellence in Islamic Finance IM|Sciences***
December 2020 – March 2021 (3 months)
(Developed a professional template for comparison of car financing between multiple Islamic banks).



- ***National Incubation Centre Peshawar***
July 2020 - September 2020 (2 months)
(Operated in multiple departments i.e. Monitoring & Evaluation, Human Resources, and Operations).



- ***Hayatabad Medical Complex Peshawar***
June 2018 - July 2018 (1 month)
(Operated in multiple departments i.e. Operations, Accounts, and Human Resources).



EXCHANGE PROGRAM:

- Exchange Participant in MYself MYworld program by AIESEC Bursa, Turkey (June 2019 - August 2019).

(Worked on the awareness of Sustainable Development Goals in the field).



CO-CURRICULAR ACTIVITIES:

- Field experience with IM|Volunteer drug rehabilitation campaigns.
- Part of several social welfare campaigns in Peshawar under IM|Volunteer.
- Member of IM|Volunteer (2019-ongoing).
- Organizer at Islamic Finance Summer School 2021 by CEIF IM|Sciences.
- Member of Proctorial Board IM|Sciences (2020-2021).
- Arranged session on Superstitions in Tribal Areas for awareness (2018).

SKILLS:

- | | | |
|---|-------|---|
| ○ Microsoft Word | ★ ★ ★ | |
| ○ Microsoft Excel | ★ ★ ★ | |
| ○ Microsoft PowerPoint | ★ ★ ★ | |
| ○ Report writing and reviewing. | | ○ Command on spoken and written English. |
| ○ PowerPoint presentation expert. | | |
| ○ Time management (timely completion of tasks). | | ○ Data extraction and compiling. |
| ○ Command on and familiar with technology and IT world. | | ○ Analytical thinking. |
| | | ○ Interpersonal and communicative skills. |

LANGUAGE PROFICIENCY:

- English 
- Urdu 
- Pashto 

CONTACT:

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REFERENCE(s):

- Shahzad Hanif, Lecturer IM|Sciences, Head IM|Volunteer.
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- Adnan Malik, Lecturer IM|Sciences, Head CEIF (Center for Excellence in Islamic Finance) IM|Sciences.
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