
SUNDAS AJAZ

MBA 1.5 (FINANCE)

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CAREER OBJECTIVE

Looking for a position in an organization with a learning environment where I can build a valuable skill set.

PERSONAL STATEMENT

A responsible and self-motivated professional. She has a clear and positive mind. She has skills and knowledge essential for managing key areas of an organization. In short, I am reliable, hardworking and trustworthy

EDUCATIONAL QUALIFICATION

MBA 1.5 (2018-2020)

Institute of Management Sciences, Peshawar

F.SC (2011-2013):

Islamia Girls College, Peshawar
1st Division (84%)

BBA (2013-2017)

Institute of Management Sciences, Peshawar.
CGPA 3.52/4

Matric (2010-2011):

Peshawar Model School, Warsak Road, Peshawar.
1st Division (87%)

RESEARCH EXPERIENCE

1. Impact of Mergers & Acquisition on profitability (BBA research thesis, 2017)
2. Sectorial Differences in Capital Structure (MBA 1.5 research thesis, 2019)

PERSONAL SKILLS

- Hard working
- Good in managing work
- Responsible
- Punctual
- Positive Attitude
- Organized
- Patient
- Trustworthy

COMPUTER SKILLS

- Basics (MS-Word, MS-Power Point, MS-Excel) & Computer Operations

LINGUISTIC SKILLS

- Can speak English, Urdu and Seraiki

ACHIEVEMENT

Merit Based Partial Scholarship at IMSciences

Highest Revenue Achiever at AH Group (Queen of the year 2021)

Highest Revenue Achiever at AH Group (Queen of the year 2022)

WORK EXPERIENCE

- Intern at HRDC (Human Resource Development Centre), Peshawar Model Educational Institute (September 16, 2019 till December 16, 2019)
- Public Relation Officer and Coordinator at Golden Gate Public School, Peshawar (January 2- February 28, 2020)
- Data entry work for CSR project at open doors.pk
- Telesales Executive at AH Group, Peshawar (15 June, 2020 – February, 2021)
- Team Lead Telesales at AH Group (March, 2021-December, 2021)
- Tele Sales Manager at AH Group (January 1, 2022- Present)

