



Sheraz Ahmad

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Objectives

To pursue a challenging career in a prestigious organization having attractive working environment, prospects of learning and growth, in line of educational qualification, skills, proficiency and experience to utilize my capabilities to the fullest, improve and excel. Entry level junior Accountant pursuing degree in area of study. True team player experienced in month-end closing and accounts reconciliation. Academic project success in cash flow optimization, portfolio optimization, valuation of stocks, inventory management and account receivable. Intermediate user of excel.

Experience

The Bank Of Khyber (Islamic Branch) (IBB-0150) (02/08/2021 – 29/09/2021)

Academic Internee

- Account opening
- Customer Care Services
- Preparation of cash Denomination
- Remittances
- Cheque filling
- Deposit Slip Filling

ZAM ZAM Mega Mart Takht-I-Bhai (07/12/2021- 01/08/2022)

Junior Accountant

- Book-Keeping
- Preparing Sales Invoices
- Journal Maintenance
- Inventory Checkout and Management
- Inventory Valuation
- Cash Management
- Credit Sales Recording

The Right Future College Takht-I-Bhai (01/09/2022- Till date)

Admin & Financial Control Officer

- Student Fee Management
- Staff Salary Management
- Cash Out-Flow, In-Flow Management
- Fiscal year Budget preparation

Education

Bachelors B.S. Banking And Finance (2018-2022)
Abdul Wali Khan University Mardan

Research and Academic Projects

- Impact of Macro-Economic Indicators on Capital Structure Adjustment speed of MNC's DC's in Pakistan.
- Valuation of Stocks and Calculation of Risk of 15 companies from NYSE.
- Portfolio Optimization of Apple, Amazon, Tesla, Google, Yahoo, Facebook.
- Different Financing Policies of Islamic Banking Vs Conventional Banking.
- Impact of Good Corporate Governance on Firm Performance and Profitability.
- Evaluation of Fauji Food performance from 2010-2020 and calculation of its financial highlights.

FSc (Pre-Engineering)

Institute: The Right Future college Takht-I-Bhai Mardan

DIT (Diploma In Information Technology)

Institute: Government Poly-Technic Institute Takht-I-Bhai Mardan

Matric (Science)

Institute: Government High School Pati Kalan Takht-I-Bhai

Extra-Curricular Activities

- President of Industry linkages Society (Abdul Wali Khan University Mardan)
- Student Proctor (Abdul Wali Khan University Mardan)
- Attend Seminar On Empowerment Creative Innovation
- Organized AWKUM Innovation Summit

Skills

- Office automation (Excel, PPT, Word, Access)
- Quick books
- SaaS (Service as a software)
- CRM (Customer Relationship Management)
- ERP (Enterprise Resource Planning)
- Peachtree
- Interpersonal and Management skills
- Book-keeping
- Analyzing various kinds of financial statements and reporting
- Google Docs
- Google Drive
- Discounted Cash Flow Modeling
- Financial Modeling
- Calculation of Liabilities

Area of interest

- Industrial trends and Financial performance
- Geo-Politics
- Geo-Economics
- International Relations

Languages

- English
- Urdu
- Pashto

Hobbies

- Jogging
- Book-Reading
- Fixing Mechanical Parts
- News watching

References

As required