

Shakir Ullah

Professional in Accounting and Management

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PROFESSIONAL EXPERIENCE

Upper Ever Steel Mill Pvt Ltd

Swabi Pakistan, Pakistan

Administrator and Accountant

Aug 2019 – Oct 2022

- Managed money-related tasks like buying things, handling salaries, and keeping track of numbers.
- Made sure bills were prepared correctly and followed all the rules.
- Checked that everyone had the right permission before doing important money-related things.
- Helped with advertising and worked closely with others to make the company more known.
- Talked with important people connected to the company to keep things running smoothly.

EDUCATION

University of Peshawar

Peshawar, KPK

Master of Commerce (M.com)

2018 – 2020

University of Peshawar

Peshawar, KPK

Bachelor of Commerce (B.com)

2016 – 2018

The Islamia School and College

Charsadda, KPK

F.Sc Computer Science

2013-2015

ACADEMIC PROJECTS Financial Analysis of Zong Company (Course: Financial Management)

- Conducted a comprehensive financial analysis of Zong Company, analyzing its financial statements, profitability ratios, and liquidity position.
- Utilized financial modeling techniques to forecast future financial performance and evaluate investment opportunities.
- Presented findings and recommendations to a panel of faculty members, demonstrating strong analytical and presentation skills.

Market Research and Marketing Strategy Development (Course: Marketing Management)

- Led a team in conducting market research to identify consumer preferences, market trends, and competitive landscape for a new product launch.
- Analyzed data using statistical tools and interpreted findings to develop a targeted marketing strategy.
- Collaborated with team members to create a comprehensive marketing plan, including pricing, promotion, and distribution strategies.
- Presented the marketing plan to the course instructor and received positive feedback for the strategic approach and attention to detail.

CERTIFICATIONS

- Diploma of Information Technology 01-year Diploma** Paradise Institute of IT Charsadda, KPK
- Typing Certification 03 months
- MS Office full package
- Adobe Photoshop and Video Editing

AWARDS

- Best Sportsman (2017) and Best Athlete (2015-2017) in college.
- Welfare Foundation Maira Prang President

SOFTWARE SKILLS

Commerce

Quick Book, MS Excel, and Project Libre

Office:

Google sheets, Libre Office, MS word | PowerPoint.