



Sayyed Mustahsan Ali Naqvi

Nationality: Pakistani **Date of birth:** 26/10/1990 **Gender:** Male

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ABOUT ME

An enthusiastic and versatile young person with an outstanding academic back ground and excellent attitude to work in a challenging and competitive environment and to achieve Strategic level position together with adding value to the organization. Highly motivated and reliable with experience of working in an Different offices.

WORK EXPERIENCE

Sales Executive

Ismmart Group of Industries Pvt Ltd [10/04/2023 – Current]

City: Multan

Country: Pakistan

Currently I'm working in ismmart group of industries Pvt their I work ismmart outlet Multan garments industry as a sales administration provide our customers service

Sales & Operation Manager

S.N SONS [10/01/2018 – 09/04/2023]

City: Multan

Country: Pakistan

This is chemicals sales company and my role and responsibilities was designing and implementing a strategic sales plan that expends company customer base and insure it's strong presences and fulfilling the Clint's requirements by complying with industrial standards

Banca Sales Officer

Jubilee life insurance co.ltd [14/03/2016 – 17/10/2016]

City: Multan

this is target based insurance and sales banking job and I was work in this company as a bacnca sales officer

SIA (Site infra admin) Department

Warid telecom Pvt Ltd [18/06/2015 – 18/08/2015]

City: Multan

Country: Pakistan

In warid telecom company regional office Multan I was work as a internee in SIA(site infra admin) department here I was dealing Clint's rental check identify the ownership sign them official documents and gave them there amounts check and maintain their records as well

Special Education Teacher

Alnoor special children school [22/08/2014 – 01/10/2014]

City: Multan

Country: Pakistan

Alnoor special children school here I was volunteer working as a class room teacher engaged in cundacting/ takeing case histories, assessment and maintaining management plan focused on school /home based learning skills.

Security Guard Supervisor

Askari Security Services [20/05/2012 – 25/07/2013]

City: Multan

Country: Pakistan

Security guard supervisors monitor and oversee the activities of guards who protect properties from vandalism acts and theft. They assign areas to be patrolled by guards on a regular basis, transfer the individual caught trespassing to police custody and develop safety plans and drills for the buildings and employees under their supervision.

Security Guard

Pacific security services [09/09/2010 – 17/09/2011]

City: Multan

Country: Pakistan

Security guards observe, detect irregularities and protect people, buildings and assets. They maintain security at all times by patrolling designated property areas, controlling access at entrances, watching alarm and video recording systems, asking suspicious individuals for identification and reporting infractions and law breaching activities.

EDUCATION AND TRAINING

Master

Bahauddin Zakariya University - (BZU) [04/2012 – 09/2015]

City: Multan

Country: Pakistan

Website: <https://bzu.edu.pk/>

LANGUAGE SKILLS

Mother tongue(s): **Urdu**

Other language(s):

English

LISTENING C1 READING C1 WRITING C1

SPOKEN PRODUCTION C1 SPOKEN INTERACTION C1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

DIGITAL SKILLS

Good Knowledge of Microsoft Office: Word, Excel, PowerPoint / E-Marketing & E-Commerce / ebay seller / Amazon Seller / Canva (graphic tool) / Invoicing and Inventory Systems / Digital Skills: Digital Marketing / POS Software

DRIVING LICENCE

Driving Licence: A

Driving Licence: BE

HOBBIES AND INTERESTS

-Physical-games -Computer games -Watching historical biography movies-Books reading
