

# Saqib Khan

ACCA AFFILIATE

## Contact Information

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[5a7409248](https://www.linkedin.com/in/saqib-khan-5a7409248)

## Personal data

DOB: 02/FEB/1999

Marital Status: Un-Married

Languages: English, Hindi/ Urdu,  
Pashto, Hindko & Punjabi.

Nationality: Pakistani

## Professional Skills

- Strong knowledge of IFRSs, IASs and conceptual framework.
- Comprehensive knowledge of International Standards of Auditing (ISA) and understanding of audit procedures and of audit risks.
- Strong analytical skills.
- Financial analysis.
- Cost and management accounting.

## Summary

Dedicated accounting & financial professional with a strong background in financial analysis, budgeting and strategic planning. Proven experience in managing financial records, conducting audits, both external & internal, ensuring regulatory compliance and skilled in utilizing financial software. Detail-oriented and committed to delivering accurate and timely financial reporting. Excellent communication and collaboration abilities within cross-functional teams.

## Career Highlights

- Qualified ACCA (Certified Chartered Accountant) with more than 1.5 years of experience in external audit and assurance engagements.
- Conducted audit of high-profile clients such as Peshawar Electricity Supply Co (PESCO) , Rehman Medical Institute (RMI), Lodhi & Co, Khadim Welfare Trust & Ittefaq Kidney Hospital.

## Professional & Academic Qualifications

- **ACCA (Association of Chartered Certified Accountants)**  
(March 2020 - Dec 2023)
- **AFD (ACCA Foundation Diploma)**  
(Dec 2018 – Feb 2019)
- **INTERMEDIATE**  
(2015-2017)

## Work Experience

### **RSM Awais Hyder Liaquat Nauman, Chartered Accountants, Pakistan - July 2022 – Dec 2023**

RSM is one of the independent branch of the world's leading Audit firm RSM International. RSM is a Taxation, Financial Consultancy, Filing and Audit & Assurance firm.

- Senior Audit Associate: April 2023 – December 2023
- Audit Associate: July 2022 – March 2023

- Skilled in utilizing financial software.
- Strong interpersonal communication skills.
- Ability to meet deadlines.
- Leadership qualities.
- Critical thinking, decision-making and problem-solving skills.

## Personal Traits

- Hard working
- Flexible
- Adaptive learner
- Problem-solving nature
- Optimistic
- Team spirit
- Believe in giving the best every time.

## JOB Responsibilities

- Plan and conduct operational and financial audits to assure financial statements are fairly presented in alignment with IFRS and local company laws.
- Design and implement responses to material misstatement, test appropriateness of journal entries while focusing on end of reporting period, review accounting estimates for bias, and analyze significant unusual transactions.
- Test internal controls to ensure effectiveness and generated comprehensive reports on audit findings, including identification of financial information material misstatements or severe control deficiencies and recommendations on improvement of internal controls.
- Performed substantive testing, analytical procedures, audit walkthroughs and employee interviews to obtain understanding of client environment, assess risk of material misstatement, formulate opinion and, finally, draft the financial statement for the clients.
- Participated in inventory observation with the audit team, verified inventory numbers and prepared final report.
- Prepare, analyze, and verify annual reports, financial statements and other records.
- Compiling and preparing comprehensive supporting schedules and work papers during audit.
- Conducted SWOT analysis and Porter five forces of clients at planning stage of audit assignments.
- Active engagement with senior staff to gain a good understanding of the industry.
- Supervising and leading team, reviewing their work done.
- Conducted financial analysis of client's financial statements.
- Conducted variance analysis to identify areas of financial risk and opportunity.

## Soft Skills

- **Microsoft Office:** Excel, Word & PowerPoint
- **Accounting Software:** Quick books, ERP Software's such as ERP 9.

## Reference

Reference will be provided on demand.