



CURRICULAM VIATE

MUHAMMAD SAQIB QURESHI

Objective: A Challenging Position within the Airline Industry.

Professional Summary:

A Well splendid airline industry experience, proven success developing and executing core initiatives, Ability to function as an integral member of a cohesive team and analyze operational data to support new initiatives and/or functional enhancements.

Personal Details:

Date of Birth: January 1st 1980
Religion: Islam
Marital Status: Married
National: Pakistani
Mobile: 0333-9244133
E-mail: saqib.qureshi08@gmail.com

Current Responsibilities:

- 1) Working all online web airlines booking & issuance of tickets
- 2) Dealing Corporate Clients and Direct Walking Clients of worldwide destinations
- 3) Worldwide hotel bookings on GTA/TBO/FOREREZ system
- 4) Issuing Travel Health Insurance
- 5) Accounts and Costumer Handling
- 6) Knowledge of Visa Drop Box

Professional Strength:

1. Strong Communication Skills
2. Analytical Problem Solver
3. Honest & Diligent
4. Familiar with Multi Languages

Education:

2003 - 2005 **University of the Peshawar, Pakistan**

Bachelor in Arts.

1999 - 2001 **Board of Intermediate & Secondary Education, Peshawar.**

Intermediate with faculty of arts.

1995 - 1997 **Board of Intermediate & Secondary Education, Peshawar.**

Secondary School Certificate with, Arts Subjects Mathematics.

Language

Language	Read	Write	Speak
English	Excellent	Excellent	Excellent
Urdu	Excellent	Excellent	Excellent
Punjabi	Excellent	Excellent	Excellent
Pashto	Excellent	Excellent	Excellent
Persian / Farsi	Excellent	Excellent	Excellent

Professional Courses & Skills:

IATA GDS Fares & Ticketing Galileo Montreal in 2007

Computer certification from P.C.T.A Peshawar in 2001.

MS Office / Excel / E-mailing / Outlook

AMADEUS. GALILEO. SABRE, WORLD SPAN.

Thorough knowledge of reservation systems and transactions processing, Including Galileo, Sabre, Amadeus & World Span.

Strong customer services skills, with the ability to diffuse difficult situations. Proficient in general office duties.

Air Ticketing Reservations, B2B system, Routings, Worldwide hotel bookings, Tour Packages, Worldwide Travel health insurance, Ticket issuing & Refunding, Visa knowledge & Fare Calculations etc.

Experience:

2021 - 2022: **Royal Airport Services, Peshawar Pakistan. (Currently working)**

As a Ticketing and Sales Agent of (Qatar Airways & Saudi Arabian Airline)

2018 - 2021: **Royal Travels & Tours Peshawar, Pakistan.**

As a General Manager Taking care all activities in the Office. Including Accounts.

2016 - 2018: **Etihad Airways Peshawar, Pakistan.**

As a Counter Supervisor & Flight Final Supervisor.

2013 - 2016: **Kings Travels & Tours L.L.C Dubai.**

As a Ticketing & Reservation Executive.

2010 - 2013: **Air Gateway Travel & Tours Islamabad, Pakistan.**

As a Operation Manager dealing all corporate clients and Organizations. Including Malaysia Visa Drop Box

2006 - 2010: **Tolo Travel & Tours Kabul, Afghanistan.**

As a Counter Supervisor look after all junior staff work & deal all kind of International clients

2002 - 2006: **Sarwar Travels & Tours Peshawar, Pakistan.**

As an office supervisor deal all corporate clients National and Internationals NGO's