

Saleema Baig

Mechatronics Engineer with hands-on experience in Production Planning and Plant operations (Refrigerator plant, Powders & UHT plant)

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Hunza, Pakistan

EDUCATION

BSc Mechatronics Engineering

University of Engineering & Technology,
Peshawar (UET)

07/2018 - 08/2022

Courses

- Industrial Automation

CAREER HISTORY

Supply Chain Karo Aitemaad Associate Nestle Kabirwala Factory

11/2023 - Present

Achievements/Tasks

- Responsible for the SAP based Material Requirement Planning (MRP) of Milo and Nescafe
- Co-ordinate with supplier for ordering and packaging within the lead time in order to achieve Production plan.
- Accountable for overseeing the capacity planning of production lines, ensuring coordination with Plant teams to meet market demand.
- Do inventory management by keeping track of material's expiry dates and ensure early consumption of the leftovers.
- Clearance of blocked and parked invoices in SAP
- Lead Production Plan meetings

Production Planning & Control Engineer Haier Company

08/2022 - 10/2023

Lahore

Achievements/Tasks

- Responsible for timely uploading of Production Plan in system
- Documentation and reporting of production using SAP & WMS
- Co-ordinate with inventory to arrange and order material on weekly basis to ensure smooth production.
- Troubleshooting and resolving issues related to BOM to optimize performance.
- Responsible for monthly closing of SAP

Intern

National Center of Artificial Intelligence

11/2021 - 07/2022

Achievements/Tasks

- Worked on 3D Modelling, 3D printing, circuit designing, PCB Fabrication

TECHNICAL SKILLS

SAP

PLC Automation

Vendor Management

Production Planning & Scheduling

Warehousing

Warehouse Management System

Microsoft Office

MRP Planning

Demand Forecast

HMI programming with Siemens WinCC

Siemens PLC Programming

MATLAB Programming

Stakeholder Management

Inventory Management

PERSONAL PROJECTS

Final Year project on Design & Fabrication of Automatic Door using Seimen PLC

To implement Python-based automation for the procurement of raw and packaging materials, aiming to enhance accuracy, save time, and eliminate human errors (On going)

Implemented MRP in SAP for Milo & Nescafe to enhance the accuracy of material ordering and streamline overall process.

AWARDS AND CERTIFICATES

Lead1x: Exercising Leadership: Foundational Principles by Harvard University

A course of study offered by Harvard X, online learning initiative of Harvard University

English Editor Magazine UET Peshawar

Merit Scholarship Gilgit Baltistan (09/2020 - 07/2022)

Winner UET Inter-Departmental Sports Championship

LANGUAGES

English

Full Professional Proficiency

Urdu

Full Professional Proficiency

Burushaski

Native or Bilingual Proficiency

INTERESTS

Volleyball

Badminton

Travelling

Drama