

SYED ZOHAI R ALI RIZVI

CNIC: 42101-6604233-9

Father name: SYED ZAMEER
AKBER RIZVI

DOB: 26SEPT1990

Computer: WORLD&EXCEL

Language: English & Urdu

Religion: Islam

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Objectives

I am interested in finance and accounts department to grow my expertise

EDUCATION

**MA – Economics and
Finance, 2015** University
of Karachi

B. Com, 2010
University of Karachi

EXPERIENCE

June 2021 to August 2022
Office of Personnel Management • **Pakistan Cables Limited,**
Karachi, Pakistan •

January 2017 till now
I am running my own business SZ INTITUTE.

January 2016 to January 2017
Banca assurance Sales Officer • **Jubilee Life Insurance, Karachi**

KEY SKILLS

MS Word
MS Excel
Technical Proficiency
Time Management

COMMUNICATION

Strong Communication Skills: Skillfully articulate in verbal and written communication, adept at conveying complex ideas clearly and concisely. Demonstrated ability to actively listen, comprehend, and respond effectively to facilitate seamless team collaboration and client interactions."