**RESUME**

Name: **SARMAD KHATTAK**

Permanent Address: Major ® Umer khan road, Mohallah Pirabad village Tordher tehsil Lahor district Swabi, KPK

Contact: 0331-9057517

Email: Sarmad.khankhattak@yahoo.com

DOB: 15 February 1991

Father name: JEHANZEB KHATTAK

Domicile: Swabi

Nationality: Pakistani

**Summary:**

Experienced Advocate with 6+ years of litigation practice. Specializing in Corporate law, with expertise in contract negotiations, dispute resolution and compliance as well as in Civil Law and Criminal law.

**Work Experience**

**•** Represented a variety of clients in Civil, Criminal and Administrative matters in different courts.

• Provided legal advice and counsel to bussinesses and clients on a variety of legal issues , including contract disputes, employment law, and corporate governance.

• Assisted in drafting and representing on matters before competent authority and regulatory bodies.

• Represented clients in various court proceedings.

**Education:**

• LLB , International Islamic University Islamabad (2013-2016)

**•** B.A in Law , Nisar Shaheed Degree College Risalpur Cantt (2011-13)

• HSSC in Computer Science , Jinnah Memorial College Nowshera Cantt (2010)

•SSC in General Science , Army Public School Nowshera Cantt (2008)

**Skills:**

• Strong knowledge of Civil laws & Criminal Laws

• Excellent research and writing skills

• Excellent negotiations and problem solving skills

• Ability to work independently and as part of a team

• Proficient in Microsoft office suite

**Languages:**

• English has been the language of instruction and study throughout education

• Pashto

• Urdu

**References:**

Can be provided upon requirement.