Dr. Saima Rehman (PT)

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Objective Statement

Smart-working Physiotherapist graduate seeking opportunity to utilize strong communication, patient management, treatment, diagnosis and problem-solving skills as a Clinical Physiotherapist and Lecturer position.

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| **Education** | **Master of Sciences in Physical Therapy (MSPT- NEURO)*** Khyber Medical University Peshawar, Pakistan [2023]

**Bachelors in Doctor of Physical Therapy (DPT)*** Khyber Medical University Peshawar, Pakistan [2019]

**Intermediate pre-Medical [BISE Peshawar Pakistan ]*** Forward girls college Hayatabad, Peshawar Pakistan [2014]

**Matriculation] [BISE Peshawar Pakistan ]*** [2012]
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| **Professional Experience** | **Working as Lecturer and Clinical Physiotherapist at PEF (Pakistan Education Foundation) from 01 Feb 2022 to January 2023.*** Delivering Lectures, Making daily and Monthly Reports
* Supervise research projects
* Delivering and performing Practical Lab work to the students
* Member of Examination committee.
* Lab supervisor

**Working as physiotherapist at Afridi Medical Complex Peshawar Pakistan from April 2021 to Feb 2022.*** Clinical assessment and diagnosis
* Exercise Coaching
* Residential Rehabilitation
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| **Administrative Experience** | **Worked as a Lecturer at Ahmed Medical Institute Peshawar Pakistan from September 2019 to Sep 2020*** Delivering Lectures, Making daily and Monthly Reports
* Performs administrative tasks such as typing, filing, and documentation.
* supervision of classes
* All the administrative tasks such as classes time table, paper making etc.
* Tasks such as typing, filing, and documentation of all infrastructure of Organization.
* Meetings with owner and many new recruitment people. Daily basis Reporting, Operates office devices, such as photocopiers, scanners, telephone and voicemail systems, personal computers,
* Arrange different seminars and work shop regarding employees training and development.
* Well command on MS office and professional documentation of many projects.
* Supervision of Recreational Society making proposal and floor plan of many events and organized different orientation session in Institute. Managerial skill and Reporting are my professional skill.
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| **Skills** | **Teaching Skills*** Strong written and oral communication
* Strong management skills
* Demonstrated ability to work independently
* Demonstrated ability to work under pressure

**Computer Skills*** MS word
* Internet familiarity
* Letters writing
* Data processing
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| **Languages**:**Reference** | * Pushto, Urdu, English and Persian
* Available on Request
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