

# YUSRA MUSTAFA

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Lahore, Punjab



Highly motivated Management Science graduate with a solid foundation in analytical problem-solving, strategic decision-making, and effective leadership. Skilled in project management, team collaboration, and communication, with a keen focus on achieving organizational objectives. Eager to leverage academic knowledge and practical experience to contribute effectively in dynamic business environments.

## EDUCATION

### Ghulam Ishaq Khan Institute of Engineering Sciences & Technology, Topi

MSc. Management Sciences (3.7 CGPA)  
2022-Present (Expected Graduation June 2024)

### University of Engineering & Technology, Peshawar

BSc. Electrical Engineering (3.13 CGPA)  
2017-2021

### Govt. Degree College for Women, Wapda Town, Lahore

HSSC Pre-Engineering Group (88.90%)  
2015-2017

### Siqarah Girls High School, Lahore

SSC Science Group (85.63%)  
2014-2015

## KEY COMPETENCIES

- Proficient in organizational and time-management abilities.
- Exceptional communication and interpersonal competencies.
- Detail-focused with the capacity to manage multiple tasks simultaneously.

## SUBJECTS

Marketing, Accounting & Finance, Supply Chain, Operations Management, Sustainability, Entrepreneurship, Engineering Management, Total Quality Management

## SOFTWARES

- Microsoft Office (Proficient)
- Smart PLS (Proficient)
- Canva (Proficient)
- LINGO (Proficient)
- LMS (Proficient)

## LANGUAGES

- English (Proficient)
- Urdu (Proficient)
- Pushto (Native)

## PROFESSIONAL EXPERIENCE

### Teaching Assistant

Ghulam Ishaq Khan Institute of Engineering Sciences & Technology (GIKI)  
September 2022 - Present

- Facilitate communication between students and teachers for information flow and learning material distribution.
- Assist in maintaining subject and student records in the Learning Management System (LMS).

### Summer Internship Programme

Pak Elektron Limited (PEL)  
June 2022

- Familiarized with a range of electrical components manufactured by PEL at UNIT I.
- Obtained valuable insights into official documentation procedures and sales processes with public and private customers.

### WAPDA Graduates Internship Program

Water & Power Development Authority (WAPDA)  
March 2022- April 2022

- Internship at WAPDA House Lahore: Gained a comprehensive understanding of WAPDA's overall system in Pakistan and its various departments.
- Visited Mangla Dam, Tarbela Dam, and Ghazi Barotha: Spent two weeks at each location, delving into the intricate details of the hydel electricity generation processes.

### Summer Internship Programme

National Transmission & Despatch Company (NTDC)  
July 2019

- New Kot Lakhpat Grid, Lahore: Analyzed Electrical Communication techniques employing transmission lines.
- 220kV Grid Station Wapda Town, Lahore: Investigated transmission lines relevant to the power sector.

## PROJECTS

- Financial Analysis of MARI Petroleum Company Limited. (Accounting & Finance)
- Paradoxical Leadership Encourages Task Change Autonomy, leading in MAL, MPL & Work Engagement, with Job Crafting serving as Moderator (Engineering Management)
- KFC Chicken Shortage: A Supply Chain Nightmare (Supply Chain)
- Utilizing Sensemaking After Perceiving Risk Among Older Adults in Anticipation of a Disaster (Operations Management)