



# ANAM JAVED

ENGINEERING | ADMINISTRATION | EDUCATION | TRANSPORTATION

## SUMMARY

A highly motivated and hardworking individual or with team overall, 6-year career in "Engineering, Administration, Education, Transportation" from different field gained valuable experience, currently working at Daewoo Pakistan as a monitoring officer under "Project bus rapid transit (BRT), Peshawar

## WORK EXPERIENCE

### DVR/MONITORING OFFICER 2021-present

DAEWOO, EXPRESS BUS SERVICE, PAKISTAN  
Project (BUS RAPID TRANSIT SYSTEM (BRT), PESHAWAR  
Project Managed by TRANSPESHAWAR

- As a Monitoring Officer at Daewoo Pakistan since June 2021, I play a crucial role in ensuring the safety and security of our passengers and their belongings. Through regular monitoring and inspections of our fleet and facilities, I help company to maintain the highest standards of quality and excellence in our services. My attention to detail and commitment to excellence are essential in upholding our reputation as a trusted and reliable transportation company.
- Ensuring timely, accurate, transparent data and providing all observation and report on time

### SST/SENIOR SUBJECT SPECIALIST (PHYSICS) 2022-present

THE SMART SCHOOL PESHAWAR  
A Project Of city school

- Preparing and delivering lecture on physics and Overseeing laboratory activities
- Participating in science exhibitions and Assisting students in their science projects
- Attending meetings, workshops, and training sessions.

### SST/SENIOR SUBJECT SPECIALIST (PHYSICS/COMPUTER) 2019-2022

NEW IQRA PUBLIC SCHOOL, PESHAWAR

- Deliver lectures on the subject physics and computer science. Parallel to this keep detailed records of student attendance, academic progress

### OFFICE ASSISTANT/ COMPUTER OPERATOR 2018-2019

PEACE & DEVELOPMENT ORGANIZATION (PADO), PESHAWAR

- Get confirmations and finalize schedule/meetings
- Print outgoing letters, keep an up-to-date record, and maintain a suitable hard copy filing system.
- As and when necessary, do other administrative tasks.

### TRAINEE OFFICE ASSISTANT 2017-2018

FATA SECRETARIAT, PESHAWAR

### TRAINEE ELECTRONICS ENGINEER 2017-2018

FATA DEVELOPMENT AUTHORITY, (FATA-DA). PESHAWAR

- At FATA Secretariat, Peshawar performs my duty at Administration, Infrastructure & Coordination Department where I preserving and updating documents making necessary records of data and managing incoming calls and other communications and administration duties.
- At FATA Development Authority perform my duty with Oil and Gas Facilitation Unit (OGFU). Where Working on seismic survey in wali block, in FR\_Tank region.

### SST/SENIOR SUBJECT SPECIALIST (PHYSICS/COMPUTER) 2016-2017

GREENWICH GRAMMAR SCHOOL AND COLLEGE, PESHAWAR

- Teach physics and computer.
- Attending meetings, training sessions
- Supervising lab sessions, delivering practical demonstrations.

## PERSONAL INFORMATION



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single (Male)



(+92)-0335-3030901



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Peshawar, Pakistan

## KEY POINT

Attendance



Decision making



Hard worker



Management



Trouble Shooting



Self-Motivation



MS Office



## LANGUAGE

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Urdu

English

Pashto

Panjabi

## SOFT COPY

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## ACADAMIC QULIFICATION

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### **BS | ELECTRONICS** 2012—2016

ISLAMIA COLLEGE UNIVERSITY, PESHAWAR

- CGPA (2.69/4.0)
- Equivalency (3766/5600)
- Percentage 67%

### **FSC | PRE-ENGINEERING** 2011—2012

GLOBAL DEGREE COLLEGE, PESHAWAR

- Marks (860/1100)
- Percentage 78%

### **SSC | SCIENCE** 2008—2009

WARSAK MODAL SCHOOL, PESHAWAR

- Marks (669/1050)
- Percentage 67%

## TECHNICAL QULIFICATION

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### **DIT | DIPLOMA IN INFORMATION TECHNOLOGY** 2017—2018

GOVERNMENT COLLEGE OF MANAGEMENT SCIENCES, PESHAWAR

- (1259/1400)
- Percentage 90%

## FINAL YEAR PROJECT

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### **PROJECT ON “INTELLIGENT LIGHT SYSTEM WITH VEHICLE MOVEMENT DETECTION”** 2016

- Hardware & thesis submitted to department of electronics “Islamia College University, Peshawar”