

MUHAMMAD OWAIS



Peshawar



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EDUCATION

Institute of Management Sciences

Oct 2016 – Nov 2022

BBA (Honors) Islamic Banking
and Finance | CGPA: 3.07

Edwardes College Peshawar

Sep 2013 – Aug 2015

HSSC (Pre-Medical)
Marks: 853/1100

New Islamia Public High School

June 2013

SSC (Science)
Marks 903/1050

SOFT SKILLS

Data Management and Analytics

Project Management

Leadership

SKILLS

Temenos T24

Microsoft Word

SPSS

PowerPoint

Microsoft Excel

EXECUTIVE SUMMARY

Seeking for a position in a dynamic organization where I can put theory into practice, grow as a professional and contribute to the success of my employer. I have played an essential role in developing and improving a wide range of digital products and services across different industries and business models where I have found my biggest passion.

EXPERIENCE

Allied Bank Limited (Universal Banker)

May 16, 2022 – Present

- Manage basic transactions including loan payment, deposits, ATM monitoring
- Clearing, Funds transfer, CDR, Pay orders RTGS etc.
- Account Opening, ATM card and cheque book issuance

Internship

Sehat Sahulat program (Takaful Pakistan)

- Acquired technical and product knowledge from clients
- Collecting and Analyzing Data

BI Consultant Group

- Visiting and interviewing people
- Asking and filling questionnaire
- Collecting and Analyzing Data

CERTIFICATES

- IM-Volunteer
- U Master Class (Ufone)
- CIMS (Confidence, Inspiration, Motivation & Success) Foundation
- Microsoft Official Certification
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OTHER INFORMATION

NATIONALITY: PAKISTANI

RELIGION: ISLAM

MARITAL STATUS: SINGLE