******

***Wilayat Shah.***

***Email: wilayat29@gmail.com***

***Address:***

***H/No 5, Major Abdul Jaleel Shaheed Road near BhanamariPolice Station***

***Al Haj Qamar Gul Colony Peshawar Pakistan.***

***Mobile #: 0092 3038157181***

***OBJECTIVES:***

***To find a challenging position to meet my competencies, capabilities, skills, education and experience.***

***EDUCATION:***

***MBA (Marketing) from American University Dubai UAE in 2006.***

***Bsc.2st div.from the University of Peshawar Pakistan in 1996.***

 ***(Zoology, Chemistry and Botany).***

***HSSC.1st div.from Board of Intermediate and secondary Education Peshawar Pakistan.***

***Medical subjects in 1994.***

***-SSC.1st div.from Board of Intermediate and secondary Education Peshawar Pakistan.***

***In 1992.***

***PROFEESSIONAL EXPERIENCE :(Pakistan)***

***Relationship Manager:***

***Working as Relationship Manager in “SONERI BANK (Ltd) from 1st July 2013 to 30th june2014.***

***Duties & Responsibilities:***

* ***Business development***
* ***Introduce the products and services of the bank in the local market.***
* ***Car financing***.

***Manager Administration:(PEACE PAKISTAN)***

***Worked in PEACE (National NGO) science August 1st , 2011 to20th August 2012 .***

***Duties & Responsibilities:***

* ***Monitor the facility to ensure that it remains safe, secure, and well-maintained.***
* ***Direct or coordinate the supportive services department of a business, agency, or organization.***
* ***Set goals and deadlines for the department.***
* ***Prepare and review operational reports and schedules to ensure accuracy and efficiency.***
* ***Analyze internal processes and recommend and implement procedural or policy changes to improve operations, such as supply changes or the disposal of records.***
* ***Acquire distribution to project etc.***

***MILLS MANAGER :( PAKISTAN)***

***Worked as mills manager in”SALEEM GROUP OF INDUSTRIES PVT.LTD”Pakistan***

“***MARDAN FLOUR MILLS”***

***From 1997 to 2002.***

***Duties & Responsibilities:***

* ***Supervision of the entire unit-***
* ***In charge of 70 workers that includes technicians, clerks, labors and peons.***
* ***Responsible to purchase wheat from government and from private sectors as will-***
* ***Responsible for the maintenance of the mill-***
* ***Responsible for all the meetings with government and flour mills association-***
* ***Responsible for the whole inventory of the mill-***
* ***To check day to day all business activities-***

***PROFEESSIONAL EXPERIENCE :( Abroad)***

***Factory Manager.(Kuala Lumpur, Malaysia)***

***Worked as factory manager at “Yok Concrete Enterprise” from 5th may 2009 till date.***

***Duties & Responsibilities:***

* ***Supervision of the entire unit-***
* ***In charge of workers that includes technicians, clerks, labors and Drivers.***
* ***Responsible for the maintenance of the mill-***
* ***Responsible for all the meetings with clients and government contractors-***
* ***Responsible for the whole inventory of the of the factory-***
* ***To check day to day all business activities in the factory.***

***MARKETING MANAGER :( Kuala Lumpur, Malaysia)***

***Worked as international marketing manager in “DNC ASIATIC HOLDING SDN.BHD”Brand DEMAK motorcycles. Kuala Lumpur.***

***From 13th November 2007 to 15th April 2009.***

***Duties & Responsibilities:***

* ***To promote the company and the products in the international markets-***
* ***To supervise the group executives and there sales and marketing activities-***
* ***To make monthly report to the company CEO and general manager-***
* ***To attend international exhibitions regarding motorcycles spear parts-***

***Sales Exective:(Dubai, U.A.E.)***

***Worked as sr.sales executive in “MARINA HOME ENTERIORES LLC. ISO 9001- 2000”certified.***

***From 25th April 2005 to 25th october2007.***

***Duties & Responsibilities:***

* ***To attend very HIFI customers selling of furniture’s products-***
* ***Requisitioning of the products and follow up-***
* ***Exceptional customer services(Have award from the European and American customers)-***
* ***Merchandising and display-***
* ***New products introduction to other collages-***
* ***Have a very best experience to solve the problems-***
* ***Inventory and pricing-***

­­­­­­­***MEETINGS & SEMINARS ATTEND:***

* ***Attend ISO 9001-2000, implementation meeting in Dubai(Marina Home Interiors)-***
* ***Attend basic management seminar in Peshawar Pakistan(Saleem Group of Industries)-***
* ***Attend price review meeting in Peshawar Pakistan(All Pakistan Flour Mill Association)-***
* ***Associate member of the “SARHAD CHEMBER OF COMARS & INDUSTRIES)-***
* ***Attend Fore x meeting regarding foreign currencies in Consonantal Hotel Buket Bentang Kuala Lumpur-***

***CUMPUTER SKILLS.***

***-Diploma in Ms excel. Ms words, Ms Power point, and Ms Access.***

***Will know of ACE & Q n E software.***

***Will know of 3D Homes.***

***Fully conversant with Internet explorer.***

***PERSONAL DETAILS:***

***Nationality: Pakistani***

***Resident of: Peshawar, Pakistan***

***Date of Birth: 20th April, 1977***

***CNIC #: 42201-0293026-7***

***Marital Status: Married***

***Gender: Male***

***Height: 5.7”***

***Weight: 70 Kg***

***Have very good personality, hard working, problem solver and best team player.***

***Have good command to convince peoples.***

***Have good knowledge of international market especially Middle East , European and Asian Markets.***

***LANGUAGES KNOWN:***

***-English (excellent)***

***-Urdu (excellent)***

***-Arabic (very good)***

***-Pashto (mother tong)***

***-Malaysian (excellent)***