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| ABOUT ME Muhammad Shafiq enjoys reading, and knowledge and perspective that his reading has strengthened his skills and presentation abilities. He is energetic, ambitious person who has developed a mature and responsible approach to any task that is undertaken, or situation that he is presented with. As a graduate, he is excellent in working with others to achieve a certain objective on time and with excellence. SKILLSProblem SolvingFlexibilityAccepting feedbackConfidence is keyCreative thinkingTeamworkDetermination  * Coordinating * Self-Motivated * Business * Ethics * Patience * Using computers * Empathic listener | Muhammad Shafiq  **Master Of Commerce(Accounting)**  Address : *Village; Bagh-e-Haram, P/O Dagi, P.O.Box 23100,Tehsil Razzar & District Swabi, Khyber Pakhtonkhwa, Pakistan*  +92-311-7074726 mshafi.mk@gmail.com Summary I had completed my Master of commerce specialized in Accounting from Abdul Wali Khan University Mardan (AWKUM) Mardan,Peshawar, Pakistan. I had also completed one year internship with Shahid & CO Chartered Accountant.  **Career Objectives**  To Utilize all of my abilities and skills in my field and make an outstanding performance in the organization. I would like to be a hard worker and dependable individual in my field so I can prove myself to be a constructive employ for an organization. Education, Training and Qualifications Session 2015 - 2017  **M.COM (Accounting)–** Government College of Management Sciences No.1 Mardan  Passed with **61.85%** Marks from Abdul Wali Khan University Mardan  , Pakistan    **Major Subjects**   * Financial Accounting * Cost Accounting * Management   Session 2013 - 2015  **B.COM(Bachelor of Commerce) –** Government College of Management Sciences No.1 Mardan  Passed with **58.35%** Marks from Abdul Wali Khan University Mardan  , Pakistan  Session 2014 – 2015  **DIT (Diploma In Information Technology) –** Government College of Management Sciences No.1 Mardan  Passed with **75%** Marks from KPBTE, Pakistan  Session 2011 - 2013  **DBA (Diploma of Business Administration )–** Government College of Management Sciences No.1 Mardan  Passed with **62.14%** Marks from BISE Mardan, Pakistan  **Internship**  March 2017 - February 2018  **Audit Internee–** Shahid Ahmad & Co Chartered Accountants, Peshawar  **Job Experience**  March 2018 - Till Date  **Accounts Manager–** MKB Pharmaceutical Private Ltd, Peshawar.  **Areas Of Interest**   * Accounting * Management     **Languages**   * English * Urdu * Pashto   **Skills & Tools**   * Microsoft Office * Quick Books * Tally * Microsoft Windows   **References**   * Available upon request |