

# MUHAMMAD AHSAN FAYYAZ

Sahiwal

+92-3449692600

[ahsanfayyaz98@gmail.com](mailto:ahsanfayyaz98@gmail.com)



## Objective

To work for a dynamic organization offering a challenging opportunity where I can utilize my skills to develop a progressive career and add to the profitability of the organization. I want to be a part of your organization's success by offering high motivation, responsibility and quality work.

## Personal Information

**Muhammad Ahsan Fayyaz**

**S/O :** Fayyaz Ahmad

**DoB :** 07 September 1991

**Nationality :** Pakistan

**Permanent Address :** House No. 354 / S- Block Farid Town, Sahiwal.

**Contact No.** +92-344-9692600

## Education

2013 – 2015 Masters in Commerce (M.com) – **Bahauddin Zakariya University, Multan.**

2011 – 2013 Bachelor of Commerce (B.com) – **University of Sargodha, Sargodha.**

2009 – 2011 Intermediate (D.com) – **Punjab Board of Technical Education, Lahore.**

2007 – 2009 Matric (Science) – **Board of Intermediate and Secondary Education, Multan.**

## Other Education

**Diploma in I.T**

## Organizational Experience

Currently working in **ISMMART Group of Industries, (Faisalabad)** As a **Branch Manager/Store Manager.**

### Key Responsibility

- Enhance Sales
- Accounts
- Customer Services
- Sales Reports

### Others Responsibility

- Team Building
- Staff Handling
- Manage All Resource
- Audit Repot
- Marketing
- Coordinating The Venders

3 Month working with **Bismillah Electronic (Lahore)** as **Manager.**

### Key Responsibility

- Enhance Sales Through Olx
- Accounts
- Customer Services
- Sales Reports

### Others Responsibility

- Team Building
- Labour Handling
- Manage All Resource

One year working in **Emporium Interior (Lahore)** As a Manager.

**Key Responsibility**

- Enhance Sales
- Accounts
- Production Reports
- Customer Services
- Sales Reports
- Factory Record

**Others Responsibility**

- Team Building
  - Labour Handling
  - Manage All Resource
- 

One year in Worked as an **Assistant Manager in Al-Madina Cold Store, Pakpattan.**

**Key Responsibility**

- Labour Handling
  - Accounts
  - Stock Report
  - Warehouse Maintenance
  - Providing Logistic Support to Customers
  - Ensure About Accurate Temperature of Store
- 

One year working experience as **Accountant and Management** in **Ali & Co (Coca Cola Distribution) Sahiwal.**

**Key Responsibility**

- All Accounts
  - Stock Report
  - Maintaining Distribution According Standard Operating Procedure(SOP`s)
  - Sales Reports
  - Employees Record
- 

One year in **Marshal Milk Foods Sahiwal** as **Assistant Manager.**

**Key Responsibility**

- Meeting Daily Affairs
  - Coordinating Sales Team
  - Sales Reporting
  - Maintaining Business According to the Standard Operating Procedure(SOP`s)
  - Optimizing Profits by Controlling Cost
  - Maintaining Stock
  - Labour Handling
  - Maintaining Accounts
- 

**Eight Year** Experience as **Sales & Marketing Manager** in Computer Sector (Partnership Business)

**Key Responsibility**

- Enhance Sales
- Customer Servicer
- Budget Planning
- Problem Solving
- Public Relation
- Manage All Resource

**Internship**

8 weeks' internship in Telenor. (Marketing Department and customer Care Department)

8 weeks' internship in **BANK ALFALAH LIMITED.**

---

---

**Core Competencies**

- Leadership
  - Team Management
  - Public Relations
  - Team Work
- 
- 

**Skills**

- Good management skills
  - Ability to motivate others
  - Analytical skills
  - Planning
  - Problem Solving
  - Creativity
  - Communication skills
  - Interpersonal skills
  - Collaborating
- 
- 

**Computer Skills**

- MS Word
  - MS Excel
  - MS Power point
  - MS Foxpro
- 
- 

**Interest and Hobbies**

- Socializing and Networking
  - Enthusiastic in organizing events
  - Cricket
  - Badminton
  - Travelling
- 
- 

**Reference**

It will be provided on demand.