Maqsood Ahmad
Information Teconology
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WORK EXPERIENCE

Pakhtunkhwa Energy Development Organization (Feb 2023 –July 2023)

IT-Support
- Handle the server Administration work.
- Setup user account, permission and password.
- Evaluate data performance, identity network.
- Create and update record and files to maintain documents compliance.

Frontier Group of Industries (Nov 2018 – Oct 2020)

IT-Assistant
- Offered technical support and troubleshot issues to enhance office productivity.
- Configure hardware and software.
- Daily support for computer users.
- Offered daily employees biometric attendance system.

Pakhtunkhwa Energy Development Organization (Jun 2016 – Nov 2018)

Network Assistant
- Troubleshot and maintained networking devices and infrastructure across enterprise.
- Handle telephone and intercom problems.
- CCTV camera and security system.

Pak khyber youth welfare organization (Sep 2014– Feb 15)

Computer Operator (Internship)
- Handle the co-curricular student's record.
- Arrange the students for functions according to their participation.

OBJECTIVE
Hardwork ready to bring abilities to team-base evnironment focused on optimizing performance of computer operations. Offering 4 years' experience, excellent skills and organizational expertise. Dedicated, dependable and systematic in following up on details

SKILS

- MCSA
- CCNA
- Server 2012
- Administration
- Communication Skills
- Ability of teamwork

ABOUT ME

- Oct , 03, 1991
- Full time availability
- Male
- Peshawar, Pakistan
- English, Urdu, Hindko, Pushto

EDUCATION

a)   Islamia College University: BCS-Computer Science (2010-2014)
b)   Islamia College University : F.SC (2009-2010)
C)   Muslim Public School : SSC (2008)