

# KHUBAIB UL HASSAN

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I am a highly Professional Industrial Engineer / Industrial Manager seeking challenges to amplify and polish my Professional skills. I have previously worked in busy, fast paced, and challenging environment with successful track record of office management and Stakeholders engagement and of Introducing Optimized methods of Marketing and customers satisfaction, Resulting in increased Productivity.

## EDUCATION

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<b>B.Sc.</b>	Industrial Engineering, UET Peshawar	2016 - 2021
<b>DIT</b>	Gulbahar Technical and Vocational Center Peshawar	2020 - 2021
<b>HSSC</b>	Pre-Engineering, PMDC Peshawar	2014 - 2016
<b>SSC</b>	Sciences, St. Mary's High School Peshawar	2012 - 2014

## EXPERIENCE

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Nov 2023 to Present

### **Office Assistant, Sui Northern Gas Pipelines Limited, Peshawar**

- Practical Experience of Engineering Management, Engineering Workshop Mechanical Technology, Engineering Economics and MS Office.
- Regular coordination with head office and correspondence with other regulatory agencies.
- Inventory Control and Supply Chain Management of commercial and residential meters.
- Drafting authorization letters, progress reports, transmission memos for internal operations within the department.
- Prompting Law Enforcement Agencies, Authorization Letters and other Departments.
- Undertaking the Computer Operator responsibilities on adhoc basis.

Jan 2022 to Oct 2023

### **Head Manager, Hamza Brothers & Hamza Collection, Peshawar**

- Practical Experience of Engineering Management and Engineering Economics.
- Daily leisure management, Cost Control and Finance/ Account Reporting.
- Employees Management and Inventory Control.
- Developed a Profitable Client base by marketing of new Products.
- Optimized the revenue stream and increased the annual turnover by 20%

Nov 2020 - Feb 2021

### **Internee Engineer, Deans Industries, Peshawar**

- Practical Experience of Engineering Management in different departments of Industry i.e., Non-woven, Tissue, Pamper.
- Inventory Control of Non-Woven Department.

- Learned Machine Operations of SMMS and SMS Machine which makes Non-Woven Fabric
- Learned Technical Skills of how to remove faults of SMMS and SMS Machine
- Experience of Quality Control
- Labor and Technical staff Supervision

Sep 2020 - Oct 2020

**Quality Engineer, KPK Ceramics and Sanitary Ware, Peshawar**

- Quality Control
- Also Applied Six Sigma DMAIC for Quality Assurance

Jan 2018 – Oct 2018

**Owner, Plastic Scrap Recycling Startup, Peshawar**

- Operated my business involving the sale and purchase of waste plastic to promote pollution free environment
- Accounts Handling Experience
- Labor Management
- Business Management

## TEACHING EXPERIENCE

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Mar 2020 – Sep 2022

**Online Tutor, Tutors Gateway, Pakistan**

- Tuition of HSSC Science Subjects i.e., Mathematics, Physics, Chemistry
- Tuition of SSC Science Subjects i.e., Mathematics, Computer Sc, Physics, Chemistry

Sep 2017- Dec 2017 - Apr 2021- Present

**Tutor, Home Tuition, Peshawar**

- Online Tuition of different Engineering Subjects i.e., Engineering Management, Design of Experiment, Engineering Drawing, Intro to Computing, Mechanical Technology
- Online Tuition of different Engineering Software's i.e., MATLAB, Lingo, Visio, Tora
- Online Tuition of different Basic Sc's studied in Engineering i.e., Applied Physics, Linear Algebra

## CERTIFICATIONS

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**Internship Certificate**

- Deans Industries Peshawar

Peshawar

**Internship Certificate** Peshawar

- KPK Ceramics and sanitary Ware

**Professional Trends in Industrial and System Engineering**

UET

Peshawar

- From Pakistan Engineering Council

**PYTHON 101 by DATA Science**

Online

- From PYTHON

**Web Development**

Online

- From Skills4u

**Project Procurement and Contract Administration**

SUIT Peshawar

- From Sarhad University

## SKILLS

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- Engineering Management
- Project Management
- AutoCAD and CAD/CAM
- MS Office
- Report Writing
- Good Communication and Presentation Skills
- Full Knowledge about SMS and SMMS machines and Non-woven Fabric Manufacturing
- Lingo, Visio, Tora
- Business Management
- Marketing Campaigns
- Quality Control
- Logical and Critical Thinker
- MATLAB
- Knowledge about Manufacturing Processes & Manufacturing Systems
- Web Development

## ACTIVITIES

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Oct 2019 – Jun 2020

### **Design and Assessment of Electrical Energy System for UET Peshawar**

- FYP on a Detailed Energy Audit and Presentation of the Best Alternatives for future with the details of its initial investment as well as its drawback period to University.

Aug, 2019 – Oct 2019

### **Segregation, Recycling and Awareness of Waste for UET Peshawar**

- An awareness Campaign in Collaboration with WSSP. Involving Installation of Special type bin bags, Segregation of Waste into 5 types and its transportation to Industrial Plants for Recycling.

Mar 2017 – Sep 2017

### **Design and Manufacture of Battery Powered Wooden Grass Cutter**

- Semester Project of 8 Workshops and Presented a Highly Efficient Grass Cutter operating on 12 watts of power welded with 3 steel blades.

## LANGUAGES

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Full Proficiency in Following Languages

- English
- Urdu
- Hindko
- Pushto
- Punjabi