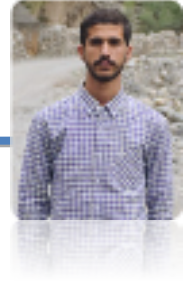


Cv curriculum vitae

Mohsin Khan

S/O Muhammad Jahangir



Objective:

*Self-motivated student with the ability to create new ideas to foster the goals of the organization
Looking to gain an experience to utilize my abilities and skills in ensuring efficiency.*

PERSONAL INFORMATION:

CNIC No : 71501-2682930-7

Date of birth : 01-01-2000

Marital Status: Single

Nationality : Pakistani

Permanent Address: Kashrote Gilgit

Cell No. : 03448695008

Email Address: mhsnkhan176@gmail.com

Education & Qualification:

DEGREE	BOARD/UNIVERSITY	DIVISION
Matriculation	KIU	2 nd
F.Sc	FBISE	2 nd
BS (Forestry)	PMAS-UAAR	1 st

CO CURRICULAR ACTIVITIES:

- Traveling
- Hiking
- Sports
- Surfing Internet

Experience:

International Union for Conservation of Nature (IUCN)

Worked as Project Assistant Biodiversity under Biodiversity Safeguarding Project (BSP) in GB. From September 2023 to July 2024

➤ Duties and Responsibilities

- Facilitate and conduct field visits, wildlife surveys and habitat assessment as per requirement of

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- IUCN Pakistan and generate reports and database of Protected Areas and wildlife populations.*
- Provide support for smooth implementation of the project activities on-the ground in Gilgit-Baltistan.*
- Collect and compile baseline information on social, economic and ecological parameters of the project areas and develop valley/conservancy profiles.*
- Facilitate and assist the field team in conducting field surveys, resource need assessment and participatory rural appraisals in collaboration with Biodiversity Expert.*
- Assist the Biodiversity Expert in writing/ revising the community Conservation and Development Plans, MoUs/ ToPs and other activity reports.*
- Sensitize, mobilize and organize the project communities, establish local governance structures, strengthen local watch-and-ward and coordination mechanisms among stakeholders, and build their capacities on wildlife and habitat monitoring, finance and office management in line with the policies and guidelines of government and IUCN Pakistan.*
- Keep close liaison with the respective government departments, partner organizations and local CBOs in coordination with Biodiversity Expert, for the effective implementation of the projects.*
- Facilitate and organize training events, awareness sessions and workshop for the concerned departments, partner organizations, CBOs and project community, relevant to IUCN Pakistan Programme/Projects.*
- Assist with all administrative and logistic arrangements for meetings, workshops and training sessions of the projects in GB.*
- Attend and participate meetings, workshops, training sessions and other events on behalf of IUCN as and when required.*
- Provide support to develop project work plans and progress reports.*
- Help in building linkages with project communities, traditional local institutions, partner Organizations and donor agencies working within and outside the IUCN Project Areas.*
- Develop and maintain records of the project areas, including field notes, back to office reports, minutes of meetings, community resolutions and bylaws, awareness raising and training materials, database of the community institutions, conservancies, community wildlife guards and also correspondence with the government departments and partner organizations related to IUCN programme and projects*
- Provide support to Biodiversity Expert to develop presentations, case studies, lesson learnt and success stories, articles, concept notes, proposal, agreements, press release and other communications related to IUCN Programme and Projects initiatives in GB.*
- Produce Urdu version of all necessary documents/ reports/ meeting minutes as and when required in coordination with Biodiversity Expert.*

► TECHNICAL INPUT:

Provide technical support in all the project interventions of IUCN Pakistan or the joint ventures with other departments/partner organizations in Gilgit-Baltistan

Raptor Center for Conservation and Rehabilitation Pakistan (RCCRP)

Worked as Conservation Officer from June 2023 to September 2023

► Duties and Responsibilities

- Ensuring up to date records of financial transactions related to the assigned tasks.*

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- *Preparing daily diet reports for birds of prey, including monitoring their nutritional intake*
- *Supporting the supervisor in daily housekeeping tasks related to bird care and maintenance*
- *Assisting in research projects, educational activities,, and display preparations as required.*
- *Monitoring and Maintaining inventory levels of bird food supplies, ensuring sufficient stock availability*

Pepsi Warehouse Gilgit

Worked as Sales officer at Pepsi Warehouse Gilgit from june 2020 to june 2023

➤ Duties and Responsibilities

- *Developed and executed sales strategies to achieve targets and expand market presence.*
- *Built strong relationships with clients, distributors, and retailers to ensure customer satisfaction.*
- *Conducted market research and prepared sales reports to support decision-making.*
- *Coordinated with warehouse and logistics teams for timely product delivery.*
- *Resolved customer complaints and maintained high retention rates.*
- *Organized promotional campaigns to enhance product visibility and sales.*

Wildlife Conservation Society (WCS)

Worked as Research Associate From (June-September) 2018 & (June-September) 2019.

➤ Duties and Responsibilities

- *Support WCS staff and local community in conducting field surveys, collect and compile information on wildlife forest and other natural resources.*
- *Assist WCS staff and office holders of the concerned CBOs to organize surveys on collection socio-economic data and sector specific information to generate reports.*
- *Assist to develop Conservation and Development plans and MoUs/ToPs for the CBOs and Conservancies/CCHAs.*
- *Help the technical staff in organizing community meetings, workshops, campaigns and other events.*
- *Support to organize awareness raising and sensitization sessions for the concerned communities of the organization.*

Technical Skills:

- *MS Word*
- *In page*
- *Internet*
- *Power Point*

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➤ *Excel*

Languages:

➤ *Urdu*

➤ *English*

➤ *Shina*

REFERENCES:

1. Hafiz Hafeez ur Rehman - Ex CM GB

Contact No: 03469211222

2. Farhan Khaleeq - HR Business partner IUCN Head Office Islamabad

Contact No: +92 332 6225758

3. Dr Mayoore Khan - Country Programme Manager WCS Pakistan

Contact No: +92 344 9460169

4. Kamran Khan Yousufzai - Director RCCRP

Contact No: +92 333 3090909

5. Ikhlaq Ahmed - CEO Pepsi Warehouse Gilgit

Contact No: 03455504437