



HERA KANWAL

Sales Officer

☎ 03492199910

✉ mailtoherakanwal@gmail.com

📍 Rahimabad Gilgit
Gilgi-Baltistan
Pakistan

EDUCATION

MSC (Economics & Finance) Karakoram
International University, Gilgit 2020- 2022

Bachelor of Commerce National College
of Commerce and Computer Science
Jutial Gilgit

2017-2018

Intermdaite of Commerce
Hunza Leaders College (Hunza)

2014-2015

SKILLS

MS Office

Presentation and
communication Skills

Planning

Team Management

Internet Browsing

Complex Problem
solver

LANGUAGES

English

Urdu

Shina

Burshaki

ABOUT ME

I am a dedicated and results-driven Sales Professional with experience in different industries. I am skilled in building strong customer relationships, achieving sales targets, and delivering excellent customer service. I am also adept at market analysis, product promotion, and effective communication and collaborate with cross-functional teams to drive business growth.

WORK EXPERIENCE

Sep 2021- June 2024

Sales Officer

Shangrilah Paints

- Build and maintain strong relationships with customers.
- Meet monthly and quarterly sales targets.
- Deliver effective sales presentations to clients.
- Handle the sales process from order to delivery.
- Address post-sales issues and ensure customer satisfaction.
- Participate in promotional activities and events.
- Prepare and submit regular sales reports.
- Collaborate with marketing and logistics teams.

2020-2021

Sales and Marketing

Jubilee Life insurance

- Present, promote and sell products/services using solid arguments to existing and prospective customers.
- Perform cost-benefit and needs analysis of existing/potential customers to meet their needs.
- Establish, develop and maintain positive business and customer relationships.

July 2019 - October 2019

Internee

Regional Women's Multi-purpose Co-op: Society

- Support marketing and administrative tasks.
- Assist in data entry and analysis.
- Contribute to project planning, and collaborated with team members to improve operational efficiency.

Dec 2018 - March 2019

Internee

Karakorum Co-operative Bank Ltd.

- Assist with daily banking operations.
- Support customer service tasks.
- Conduct data entry and account management, and collaborate with the team to streamline processes and improve customer satisfaction.

REFERENCES

Provided on demand