



## PROFILE

Self-motivated and persuasive professional with comprehensive educational background and extensive knowledge of financial analysis, and forecasting, accounts payable. Adept at book keeping, variance analysis, balance reconciliations, good command over Excel functions. Task-focused and resourceful finance professional.

## CONTACT

PHONE: +923015453029

EMAIL: faizrasoolmalik6@gmail.com

## HOBBIES

Web Browsing  
Playing Cricket

## ABOUT ME

**FATHER NAME :** Malik Said Rasool  
**D.O.B :** OCTOBER 04, 1994

## ADDRESS

House No 309 Raja Street Lane no 3  
Gulistan Colony Rawalpindi

# FAIZ RASOOL

## Accounts & Finance

## EDUCATION

**BBA (Finance)**

## WORK EXPERIENCE

### Kohat Textile Mills Limited

### Accountant

(Jun-2018 - Present )

- Petty Cash, Accounts Payable, Accounts Receivable
- Dealer Balance Confirmation
- Bookkeeping in ERP
- Posting in General Ledger & Bank Reconciliations
- Sale Tax Reconciliations
- Assisting Accounts Team in Preparing of Financial Statements
- Monthly Stock Taking, Maintenance of Fixed Asset Register and Variance Analysis on Monthly Basis
- Working in Accordance with Applicable Professional Standards and Other Laws and to Compile Reports for Higher Management

## SKILLS

- Financial Reporting & Analysis
- Interpersonal & Communication Skills
- General Ledger Management
- Account Management
- Business Management