



Zaryab Khalid
Mechanical Engineer
MECH/43867

Professional Profile

Skilled Mechanical Engineer with 4+ years of experience in Maintenance Department, designing and maintaining tools, industrial processing systems and equipments. Expert in CAD operations and skilled producer of documentation and drawings associated with mechanical engineering.

Core Skills

- Team Management
 - Technical Research
 - AutoCAD Operations
 - Mentoring & Trainings
 - Meetings & Trainings
 - Project Management
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Career Summary

Jr.Mechanical Engineer (Maintenance Department) Z-PETRO, Pakistan (Sept 2022 - Aug 2023)

As a Jr. Mechanical Engineer (Maintenance Department) Coordinate the daily and weekly operation of the Maintenance Department Work closely with the Maintenance Manager to ensure daily and weekly tasks are completed in a safe and efficient manner. Works closely with other department Supervisors and Assistant Managers (Production, Electrical) in order to ensure that tasks are completed in a planned and coordinated fashion. Understand the knowledge, skills, and abilities of each maintenance employee in order to select, train, and provide guidance and inspiration through leadership and teamwork to ensure empowered work teams. Ensure that all supervisors and tradespersons are properly educated and trained.

Assistant Manager (Maintenance) RAJCO INDUSTRIES, Pakistan (Jan 2020 - Aug 2022)

I as a AM (Maintenance department) responsible for the daily and short term corrective maintenance activities associated with the efficient operations of the Maintenance Department. Ensure a safe working arena for Maintenance personnel and that safety standards are met in accordance with company policy, State and Federal regulations. Coordinate the daily and weekly operation of the Maintenance Department Work closely with the Maintenance Manager to ensure daily and weekly tasks are completed in a safe and efficient manner.

MTO (Management Training Officer) RAJCO INDUSTRIES, Pakistan (Oct 2019 – Jan 2020)

My duty is to work under the supervision of managers and executives in organizations. Their

goal is to acquire all essential knowledge to become future managers I may often rotate to different company departments to learn all company functions, policies, and staff duties. They contribute to strategic planning and help evaluate employee and department performance (e.g. analyzing, writing reports) Understanding how a company operates.

Visiting Faculty Member Quaid Technical College, Pakistan (Sept 2019 – Oct 2019)

I Taught Mathematics & Physics to HSSC students.

Trainings & Seminars

- Successfully completed one day training on PLC Programming and Industrial Automation, Asian Institute of Industrial Air at NTU Faisalabad (27th July ,2021)

Education

- **BSc. Mechanical Engineering**
(2015 - 2019)
NFC Institute Of Engineering & Technology, Multan, Pakistan.
 - **FSc. (Pre-Engineering)**
(2014 – 2015)
Quaid Inter College Kohat, Pakistan.
 - **Matric (Science)**
(2011 – 2012)
St.Joseph's Convent High School Kohat, Pakistan.
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Achievements

- **3rd Position Holder**
NFC Institute Of Engineering & Technology Multan, Pakistan.
- **HEC Prime Minister's Laptop Scheme**
Awarded a laptop on achieving higher grades at NFC IET Multan, Pakistan.

Software Proficiency& Courses

- **Diploma In Information Technology (DIT)** (Aug 2022 – July 2023)
 - **AutoCAD 2D & 3D** (Aug 2022 – Jan 2023)
 - **ANSYS**
 - **CNC Machines**
 - **Microsoft Office**
 - **Solid Works**
 - **Edem**
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Personal Information

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