

I am seeking work within an organization that aligns with my values and offers a dynamic environment where I can contribute my skills and expertise effectively. My aim is to secure a position that allows me to make a meaningful impact and grow professionally while maintaining a strong work-life balance.

WORK EXPERIENCE

Assistant Relationship Manager | 2023- Till Date

Silk bank, Peshawar

EDUCATION

- Master of Business Administration (Finance) | 2022 Present
 - City University of Science & Information Technology
 - MBA- Finance
- Bachelor of Business Administration (Finance) | 2019 2022
 - City University of Science & Information Technology
- Peshawar Model School | 2015
 - Board of Intermediate and Secondary Education
- Peshawar Model Degree College, Peshawar | 2017
- Board of Intermediate and Secondary Education

SKILLS AND ABILITIES

- Strategic Planning: Developed and executed strategic initiatives leading to improved business outcomes.
- **Communication Skills**: Proficient in conveying complex ideas to diverse audiences.
- **Problem Solving Skills**: Employed analytical thinking to resolve complex issues.
- Financial Analysis: Conducted in-depth financial analysis for informed decision-making.
- **Time Management Skills:** Effectively balanced multiple tasks and deadlines.
- Microsoft Office Suite: Proficient in using a wide range of Office applications.
- Hardware and Software Troubleshooting: Resolved technical issues efficiently.
- Customer Relationship Management Skills: Fostered strong client relationships, enhancing customer satisfaction.

ADDITIONAL HIGHLIGHTS

- Volunteer Experience: Actively contributed to community events, showcasing leadership and teamwork abilities.
- Language Proficiency: Fluent in English, Urdu, and Pashto, facilitating effective communication in diverse environments

References available upon request.