



**CA (Finalist)**

# ABDUL BASIT

## **OBJECTIVE:**

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To flourish in an established organization possessing the wealth of a fertile environment that provides an opportunity to strengthen the intellectual capabilities, thus paving away to a promising career. Seeking a challenges and responsible position in esteemed organization where I can contribute my ideas, skill and professional experience and where I polish my abilities keeping in view the latest requirement of the era and for prosperous future of the organization according to the best of my knowledge and experience.

## Professional experience:



### **Baker Tilly Pakistan**

Chartered Accountants

BTMIQ is one of the independent branch of world's leading Audit firm Baker Tilly International. BTMIQ is a Taxation, Financial Consultancy, Filling and Audit & Assurance firm.

**Baker Tilly Mehmood Idrees Qamar** Chartered Accountants, Peshawar.

TF-58, 3<sup>rd</sup> Floor, Deans Trade Centre, Islamia Road, Peshawar Cantt, Pakistan.

## **Work as Senior Auditor**

(From January 12, 2021 till to date)

### **Responsibilities**

Being involved in the stocktaking of different companies.

Prepare, analyze and verify annual reports, financial statements and other records.

Compiling and preparing of supporting schedules and work papers during audit.

Responsible for auditing payroll and personnel records to determine unemployment.

Insurance premiums, liabilities and compliance with tax laws.

Test internal control and risk management functions.

Providing the solutions to the companies for the risk and issues.

Active engagement with senior management staff to gain good understanding of the business.

Prepared Fixed Asset register for client.

## PERSONAL INFORMATION:



0341-1212853/0333-6629698



### **Permanent address:**

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**syedabdulbasit9698@gmail.com**

Abdul Akbar khan Colony Village.  
Gunjai Tehsil and Post Office Takht Bhai  
District Mardan, KPK

### **Current Address**

Room#26 Rahman Hostel Arbab road  
Peshawar

### **Activities and Interests**

- Reciting Holly Quran
- To research on new ideas and new challenges.
- Reading books, searching new ideas
- Watching informative videos
- Cricket

## **EDUCATION:**

**Certificate in Accounting & Finance (CAF)** Passed In Autumn **2021**(9

### **Professional Qualification**

**Institute of Chartered Accountant of Pakistan (ICAP)**

**Assessment of Fundamental Competencies (AFC)** Passed In Spring **2018** (4 papers)

### **Other Qualification**

**Master in Economics from AWKU Mardan**

**Graduation** from AWKU Mardan .

**Intermediate(Fsc)** from Govt. Post Graduate College Mardan

**Matric** from Govt. Higher Secondary School Pati Kalan Takht Bhia

## **CERTIFICATION:**

**Hafiz Ul Quran from Wifaqul Madras Ur Arabia Multan**

**Professional Values, Ethics and Attitudes (PVEA) course**

## **KEY SKILLS AND CHARACTERISTICS:**

- User experiences of Quick book
- User experiences of Ezzbook, SAP
- Strong verbal communicator
- Long term planner
- Time management
- Task management skills
- Team player
- IT Skills(MS Office)
- Can work under pressure to meet tight dead line
- Languages  
English,Urdu,Pashto and Punjabi.

## REFERENCES

References will be furnish on request.

## LIST OF ASSIGNMENTS

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### ➤ Internal Audits

Organization Name	Sector	Nature of Assignment	Year
ZRK (Private) Limited	Manufacturing Industry	Internal audit for four years(AUP)	2017,2018 2019&2020
UNICEF	Spot Check	Agreed Upon Procedure	2022
Allied Group of steel	Steel industry	Internal auditor	2021,2022,2023

### ➤ Advisory Engagements

Organization Name	Sector	Nature of Assignment	Year
King International Hospital	Healthcare	Forensic Audit	2010 till date

### ➤ Assurance Engagements

Organization Name	Sector	Nature of Assignment	Year
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KPITB(Public Interest Company)	IT Service Provider	External Audit	2021
Rahman Tyres International(Private) Limited	Trader	External Audit	2021 & 2022
Frontier Constabulary Security Services (Private) Limited	Security Service Provider	External Audit	2022
Participatory Rural Development Society(PRDs)	Non-Governmental Organization	External Audit	2022
SINOR Welfare Pharmacy	Healthcare	External Audit	2019,2020,2021& 2022
Mina and Tahir Flour Mills(Private) Limited	Manufacturing Industry	External Audit	2022
Omer Glass and MM Glass Industries Limited	Manufacturing Industry	External Audit	2021
Gems & Gemological Institute Of Pakistan	Service Provider	External Audit	2022
Peshawar Electric Supply Company (PESCO)	Power Distribution	Quality Control Review(QCR) for the purpose of ICAP	2021