

Muhammad **Zeeshan**

03459891788 03102101788

muhammadzeeshankhan8 @gmail.com

Muhalla Haqdadabad Near Zakori Hospital District Lakki Marwat Kpk, Pakistan

SKILLS

- Detail-oriented
- Multitasking
- Problem-Solver
- Good Communication
- Leadership
- Results-Oriented

LANGUAGES

- English
- Pashto
- Urdu

COMPUTER SKILLS

- MS OFFICE
- FAST TYPING
- OFFICE AUTOMATION

ABOUT ME

Seeking a position in a reputable and progressive academy that offers a challenging and dynamic environment, a stable career path and an opportunity to apply my qualification to the fullest and prove my skills.

EDUCATION

MBA (HR) Institute of Management Sciences, Peshawar	2011 - 2015
B.Sc Govt Post Graduate College Lakki Marwat	2010 - 2011
F.Sc Govt Post Graduate College Lakki Marwat	2008 - 2009
Matric Al Habib Public High School Lakki Marwat	2007

EXPERIENCE

Management Trainee Officer (Sale) 31 Mar 2022 till date Northern bottling limited company Peshawar (PepsiCo)

Social Mobilizer Jan 2021 to Mar 2022 **Prime Foundation [Mother Child Care Project] – Lakki Marwat**

- Build capacity of children, families, and communities.
- Assist senior staff in work planning, surveys, awareness creation, and vulnerable group involvement.
- Perform other assigned tasks.

Camp Supervisor Sep 2017 to Oct 2019 Prime Foundation [Mother Child Care Project] – Lakki Marwat

- Identify and involve vulnerable groups and families.
- Distribute IEC materials.
- Report and maintain records regularly.
- Distribute IEC materials.

Community Mobilizer Sep 2015 to Dec 2015

Prime Foundation [Mother Child Care Project] - Lakki Marwat

- Communicate effectively and represent the organization.
- Motivate community people and team members to develop project activities, planning, and reporting.
- Identify and involve vulnerable groups and families.
- Assist senior staff in work planning, surveys, awareness creation, and vulnerable group involvement.

Internship

National Internship Program (NIP)

Jun 2016 to May2017

National Bank of Pakistan (NBP)

Jun 2013 to Aug 2013

• Lakki Marwat Main Branch

PUBLICATIONS

Research Thesis on (Role of Leadership Styles on Organizational Structure "Peshawar based study")