

HADIA ASHRAF



Personal Profile:

Father Name	:	M .Ashraf (Retired IT Manager PIA)
Date of Birth	:	27th July 1985
Domicile	:	Swabi
Religion	:	Islam
Marital Status	:	married
NIC Number	:	17301-6193118-8
Nationality	:	Pakistani
Province	:	Khyber Pakthunkhwa
Email	:	hadiayousafzai@gmail.com
Contact number	:	03469202868

Objectives:

To accept a challenging position in an institution and grown on the basis of my personal abilities. To serve the community, improve the lives of others and provide them efficient and effective services to the best of my knowledge. To become a successful, result oriented person. Looking for exposure to work in challenging environment. To further enhance my skills and experience.

- **Professional Skills:**

Excellent Research Skills in Social and Feminist Research Methodologies

Quick Learner

Effective Communication Skills.

Administrative Skills.

- **Working Experience:**

- **Four months experience with UNWOMEN as Project Assistant in ECAP 2013. April till July 2013.and got shield for best performance.**

Duties of project assistant

A Project Assistant works with the Project Manager following directives in a support role. They ensure communication between all relevant parties. Their responsibilities include administrative functions, supervising projects in progress, arrangement for a meeting, presentations, and training. They

provide support to ensure aspects of a project are fully attended to and completed at the right time, despite of setbacks encountered.

- **Two years, four months Full Time (September 2010 to December 2012)** experience in **Just Peace Initiative**, as **Gender Specialist**.

Duties of Gender specialist

Conduct gender analysis for envisaged projects financed by the Cities Alliance; Develop necessary methods and tools, such as guidelines for specific processes and the work of different parts of Cities Alliance's work program.

Review and/or support the development of gender-sensitive project proposals; Support the integration of social inclusion aspects, including community engagement and adequate participation of vulnerable groups;

Conduct, evaluate and report on social and/or gender audits;

Participate in and provide cross-support to field missions, if required

- **One year, four months Part Time (June /2009 to September/ 2010)** experience in **Just Peace International**, as **Gender Assistant**.

Duties Of Gender assistant

- Coordinate and facilitate the development, implementation, and monitoring of the country office package support on gender coordination
- Coordinate development and operationalization of the country gender coordination mechanism;
- Initiate and coordinate policy dialogues on gender equality and women empowerment (GEWE) at different decisions making levels
- Monitor effective use of resources and compliance with UN Women rules, policies, and procedures as well as donor/fund requirements.

- **Trainings:**

Organization	Oxford Policy Management (OPM)
Designation	Researcher
Tenure	July 28, 2011 till 28 august 2011
Duty Station	Charsada, Nowshera and Swat (KPK)
Duties	Protection with Gender Perspective

- Conducted a Baseline Survey for the Dept: of Gender Studies in District Mardan on **SWARA, Family Planning, Honor killing** in May 2009. —

- Conducted a Baseline Survey for the Dept: of Gender Studies in District Swabi on **SWARA, Family Planning, Honor killing** in May 2009.
- One month Gender Sensitive reporting experience with Internews, Pakistan.
- Participated in Journalism Training on **GENDER SENSITIVE REPORTING** organized by **Internews Network**, Pakistan in collaboration with University of Peshawar November 10-20,2009
- Participated in active citizens learning program organizes by **British Council** in March 2010
 - All four stages of the program with full motivation given as under:
 - Stage 01:4 days capacity building training on program modules including Identity & Culture, Intercultural dialogue, Active Citizenship and Social Action Planning.
 - Stage02: Delivering social action, project in local communities, through voluntary engagement.
 - Stage03: International networking, exchange visit opportunities, conferences to share experiences.
 - Stage 04: Experience sharing and network building among participants in the country.

Currently working on mphil thesis, challenges faced by female in political participation.

Education

Mphil (Gender Studies) in progress from university of Peshawar.

Course in Mphil 1st semester

Research Methodology and Statistic
 Gender and Social Welfare
 Civil Society and Gender Development
 Gender and Media

Course in Mphil 2nd semester

Gender Peace and Conflict
 Gender, Environment and Sustainable Development
 Gender Class and Poverty

- **M.A. Gender Studies**

Session 2010, Marks 1st division (**with 4th position in the Department**)

University of Peshawar

- **B.A. Psychology and Political Science.**

Session 2008, Marks 2nd division

F.G Degree College for women Peshawar.

University of Peshawar.

- **F.Sc.(pre.medical) Session 2006, Marks 2nd division**

FBISE Islamabad.

- **S.S.C. (Science)**

Session 2004, Marks 1st division

F.G Girls public high school Khyber road Peshawar.

Course attended in Masters (Gender Studies):s

MA (1)

Introduction to Gender

Feminist Theories

Feminist Movements

Gender and Religion

Basic Computer and Research Skills

MA (11)

Gender and Development

Gender and Human Rights

Gender and Literature

Gender and Politics

Advance Feminist Research

Research/Thesis:

6. Major Research Work 2010

- Conducted Research study on **“Flight Services as Gendered profession”**(A Case study of PIA)

- In-depth Interviews and personal observation were the tools of data collection as it was a qualitative study.
- Data was collected from Peshawar.
- Conducted interviews with female and male members of cabin crew.

Supervised by: Nazia Khan, Lecturer, Department of Gender Studies.

Language:

English, Urdu, Hindko, Pashto.

Interests:

Reading News Papers and Books

Interaction and discussion with people

Computer Skills:

- : - MS Office
- : - Installing Operating Systems (Win 98, XP, 2003)
- : - Installing Software's & Drivers
- : - Trouble Shooting
- : - Configure Bios
- : - Net Browsing.

References:**1) Ali Gohar**

Designation: founder and advisor

Just peace Initiative. (www.justpeaceint.org)

Email:justpeacemail@gmail.com.

091-5703786

2) Sara Javed

National consultant

Oxford Policy Management

03458885627

3) Aamina Qadir Adham

Senior Gender Advisor

UN Women

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