

Bilal Khan

Underwriter - Life Insurance



Full Name

Bilal Khan



E-mail

bilalafridi7175@gmail.com



Contact No

923009826108



Address

Phase-3 Hayatabad Peshawar



Date of Birth

July, 06 1996



Gender

Male



Nationality

Pakistan



Marital Status

Unmarried



Passport No

XC4157771

Languages

English



Urdu



Pushto



Hobbies

- Internet Browsing and Travelling
- Reading Islamic History
- Playing Outdoor Games

Qualities

- Enthusiasm
- Conscientious
- Honest
- Flexible
- Punctual

Education

Bachelor of Arts

Government of Degree College Hayatabad, Peshawar

2018

F.Sc

Government of Degree College Hayatabad, Peshawar

2016

SSC

Hayatabad Model School, Peshawar

2014

Employment

Assistant Executive Officer

Jun 2019 - Present

Jubilee Life Insurance, Peshawar Pakistan

- Review insurance proposals
- Assess clients' background information and financial status
- Keep detailed records of policies underwritten and decisions made
- Follow applicable insurance laws
- Decide whether or not to offer insurance
- Determine coverage and premiums
- Underwriting products and policies within strict company guidelines
- Medical Underwriting under assign limits by company
- Policies issuance
- Proposal stage cancellation of policies, declining and refund of premium
- Email's responding on top priority
- Scan files and refer cases which exceeds my limits

Profile

Meticulous Insurance Underwriter compiles data and analyzes various resources for risk management when issuing policies. Proven experience in life insurance underwriting. Detail- oriented when examining documents and making recommendations. Applies demonstrated oral and written communication skills when servicing accounts to retain clients.

Courses

Diploma in Information Technology - (DIT)

Diploma in Environmental Engineering