



CONTACT ME

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EDUCATION

Bachelor of Law
University of Bahawalpur
2014 - 2018

Master in Economics
NUML Islamabad
2013 - 2017

Bachelor of Economics
University of Karachi
2011 - 2013

SKILLS

- Ms Office and Word
- Ms excel powerpoint
- Legal Drafting
- Presentation Skill
- Advertising and Branding
- Research leading work

IRFAN WATTO

ADVOCATE HIGH COURT

A Sociable, vibrant, experienced, focused and motivated Lawyer Who wins trust Through his result oriented approach.

WORK EXPERIENCE

Advocate High Court 2019 - 2024

Wattoo law firm

I am a criminal Lawyer who prosecutes or defends individuals of the Complainant side. I Conduct research and analyzing cases to determine a probable outcome and devise an effective strategy to defend clients in court and interpreting laws for clients and helping them to understand their legal options and Aiming to resolve cases as quickly and favorably as possible

Pak Red Crescent Society 2017 - 2018

Public Relation Officer

An energetic and disciplined manager with experience of administration in England and International NGO in Pakistan Possesses charming personality with good interpersonal skills. Believes in dedication, team work and sincerity of efforts to distinguish himself. A composed, resourceful and forward thinking professional with keen understanding of office management and expertise in Micro Soft Office. Adept at giving briefings and presentations to superiors. A Dependable and consistent performer.

Para Legal 2011 - 2016

Zarin law Associate

Dealing all type of legal drafting and administration work in the company and upto date files preparation handles organizational and administrative tasks. Like organizing files, scheduling meetings and managing calendars, writing and proofreading, emailing, maintaining supplies.

Customer Service Officer 2009- 2011

Pound Plus Store London

Worked as a (CSR) solved customer queries who has a question or an issue with a product or service in the company. Also have many responsibilities like answering inbound phone calls, addressing customers' questions about products and services, and processing payments or returns.

REFERENCES

Will be furnished on demand