

# Curriculum Vitae

## Personal Information

Name : Sabtain Jalal  
Father Name : Muhammad Jalal  
Date of Birth : 16-10-1995  
Cell Number : +92 310 8820420 , +92 344 9289688 (Pakistan)  
Marital Status : Unmarried  
Email : [Sabtainbacha88@gmail.com](mailto:Sabtainbacha88@gmail.com)  
Address : Center Colony Mohallah Miangan, Street no: 10 Baghdada Mardan.

## Accademic Qualification

Qualification	Board/University	Year
SSC	BISE Mardan	2012
D.A.E	TTB Peshawar	2015
B.Tech	Sarhad University Peshawar	2021

## Work Experience

- **4 year Experience** as a Computer Operator and Exam incharge in Ghazali School Baghdada Mardan.
- **1 year Experience** as Accountant in Ghazali School Baghdada Mardan.
- **2.5 Year Experience** AutoCAD 2D & 3D in C&W Department Mardan.

## Computer Skills

- **Platform:** Windows XP, Windows 7, Windows 10.
- **M.S office:** 6 Month certificate **Bay Bay Institute of Information technology.**
- **Software:** Installation of latest software's and Driver of Microsoft and others.

## General Capabilities

- Ability to pick up and perform accurately.
- Ability to coordinate multiple projects can shift to cover a multitude of position as needed.
- Able to work well with individuals from all levels.