## NA

## Location

STREET NO #06 MATEEN COLONY NEAR QAZI KALI RING ROAD PESHAWAR

#### Phone

03157800072

#### Email

noorulaminsardarkhel@gmail.com

#### Certificates

ENGLISH LANGUAGE (UP TO LEVEL-4)

TELAVAT-E- QURAN

DIT (CONTINUE)

### Languages

- ENGLISH
- URDU
- PASHTO

# **NOOR-UL-AMIN**

## **Objective:**

- Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings
- To get an opportunity where I can make the best of my potential and contribute to the organization's growth.
- Create value for my prospective employer through my dedicated and diligent efforts.

Experience
(2019 - 2021)
Work As DSO and RSO at Zong Franchise  (Jan 2022 - 2024)
Dilroze Khan & Co - Peshawar, Pakistan Junior Auditor 2 years training.
(August 2022 - September 2022)
Audit at Swat-Agro Peshawar Branch.
(July 2023)
<ul> <li>Stock Taking in Heal Pharmaceuticals PVT (LTD)</li> </ul>
(August 2023 - September 2023)
<ul> <li>Audit in Heal Pharmaceuticals PVT (LTD).</li> </ul>
(October 2023)
Audit At Kohat CNG Pump.
(December 2023 - January 2024)
Audit at a Gasman pvt ltd.
(January 2024 - Still Continue)
Internal Auditor at RTML and STML by the reference of DRK & Co.
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Education
BBA (Bachelor of business administration) (2019-2023)

D.COM (Diploma in commerce)

SSC (Matric)

**Key skills and characteristics** 

(2017-2019)

(2017)

### **HARD SKILLS**

- Accounting fundamentals
- Business ethics
- Financial Management
- Financial auditing
- Accounts preparation
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#### **SOFT SKILLS**

Written and oral communication Oracle Software

Problem solving

Communication skills

Adaptability

Team collaboration

MS office (Excel, Word etc)