Mubashar Ahmad, PMP

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EDUCATION/CERTIFICATION

2017 – 2019   **Master of Science in Management Sciences - MS**
Riphah International University, Islamabad, Pakistan

2010 - 2010   **Project Management Professional - PMP**
Certified by Project Management Institute -USA

2005 – 2007   **Masters in Business Administration - MBA**
Riphah International University, Islamabad, Pakistan

1998 - 2000   **Master in Computer Sciences - MCS**
Alkhair University , Islamabad,Pakistan

EXPERIENCE SUMMARY

More than 25 years of professional working experience as an active Information & Communication Technologies Practitioner for various domains like Engineering, Healthcare, Education, Academics, Administration, Human Recourse and Legislation etc.

PROFESSIONAL SKILLS & EXPERTISE
- ICT Management
- Digital Transformation
- Project & Program Management
- Strategic Management, Change Management

PROFESSIONAL EXPERIENCE

Pakistan Engineering Council (PEC) Oct 2023 – Till Date

The Pakistan Engineering Council (https://www.pec.org.pk) is a statutory body, constituted under the PEC Act 1976 to regulate the engineering profession in the country such that it shall function as key driving force for achieving rapid and sustainable growth in all national, economic and social fields.

Senior Director MIS & Head of IT Department - Roles & Responsibilities:
- Development and execution of the ICT & Automation strategy.
- Establishment and maintenance of IT development team.
- Driving digital transformation & innovation to enhance operational efficiency and productivity.
- Planning, development, and maintenance of IT infrastructure, systems, and applications.
- Monitoring and recommending industry best practices and trends for advancements for future improvement.
- Designing, Development and Execution of Digitization/Automation policies & strategies

Achievement at PEC:
- Implementation of e-Office for paperless working environment
- Development & implementation of Foreign Firms Licensing Portal
- Development backlog completion of Engineers' Registration Department & Constructor Operator Firms Portals
- Development and implementation of CPD (Continuing Professional Development) Portal

- Development of Consultant Portal
- Payment Integration PEC with Banks
- Archiving of Licensing
- Computer based EPE portal development and implementation
- Operational effectiveness and efficiency enhancement
- Licensed MS Office 365 Implementation

National Information Technology Board (NITB) Mar 2022 – Sep 2023

The National Information Technology Board (https://www.nitb.gov.pk/), is an autonomous body set by Government of the Pakistan. NITB aims to address the operational challenges of all government departments and Ministries. NITB specializes in key automation, design, development, and implementation of robust IT technologies to promote the e-governance culture in all public departments and holistically develop plans, technologies, and infrastructures to boost the performance of the public sector.

Project Director - Roles & Responsibilities:

- Project and Program Management of the mega projects like implementation of President Initiative for Cyber Efficient Parliament (PICEP) at National Assembly, Senate and Ministry of Parliamentary Affairs.
- Setting goals, strategies and plans to develop & achieve organizational objectives following by Projects/Programs initiations thru successful closure/completion.
- Part of team for Digital Transformation of Pakistan
- Design, Development and Execution of Digitization/Automation policies & strategies.

Achievement at NITB:
- Designing & Development of comprehensive process documentation for complete eco system of the Parliament.
- Information Security Management System (ISMS) in the Project.

Punjab Information Technology Board (PITB) Feb, 2018 – Mar, 2022

The Punjab Information Technology Board (https://www.pitb.gov.pk/), an autonomous body set by Government of the Punjab, provides the foundation for Punjab's innovation economy. The Board aims at not only modernizing the governance techniques through transparency induced methods but also at increasing the digital literacy of the citizens - among many other services.

Project Director - Roles & Responsibilities:
- Setting goals, strategies and plans to develop & achieve organizational objectives following by Projects/Programs initiations thru successful closure/completion.

- Being part of EGA (E-Government Applications) team, Projects and Program Management of the mega projects like implementation of Hospital Information Management System in the District and Tehsil Headquarter Hospitals of the Punjab province with evaluation and performance management

- Design, Development and Execution of digitization policy and strategy.

- Data Migration from old systems to newly developed Health Management Information System"

Achievement at PITB:
- Successful deployment and implementation of Hospital Information Management System (HIMS) in District and Tehsil Headquarters Hospitals of Punjab Province.
- Establishment of Command & Control Center for COVID-19 at Divisional Headquarter
- Successful deployment and implementation of pilot run for "Smart e-Toll Plaza" in Punjab province.

SELF EMPLOYED OCT 2016 – Jan 2018

As an independent Consultant, provided IT Projects management consultancies to different firms for:
- Project Management, Planning and Strategy
- Client Consultation and Stakeholder Management
- Implementation and Execution

- Performance Monitoring and Reporting

ROCKVILLE GROUP OF COMPANIES: DEC 2015 – OCT 2016
Rockville Group (http://www.rockvillegroup.com) and its associated companies in Pakistan are offering a diverse range of services in sectors like Information Technologies, Education, International Trading, Hotel and agriculture with diverse global footprint as well.

General Manager Planning & Development - Roles & Responsibilities:
- Setting goals, strategies and plans to develop & achieve organizational objectives following by Projects/Programs initiations thru successful closure/completion.
- Projects and Program Management with evaluation and performance management

Achievements at Rockville:
- ERP need analysis with system process re-engineering for Frobels' International School
- Establishment of state-of-the-art Rockville Daycare & Early Years at Diplomatic Enclave Islamabad, Pakistan as a new brand for niche market of diplomats.
- Designing and Development of new Pedagogical System for Rockville Group in collaboration with Italian Experts that include University Del Salento, and Espero

NUST - NATIONAL UNIVERSITY OF SCIENCES & TECHNOLOGY -MAR 2011-NOV, 2015
NUST is a premier national institution of Pakistan that has won global acclaim by amongst top 500 universities of the world. With Twenty-two (22) institutions (Military & Civilian), NUST is imparting education and research for multi Engineering, Management, Social, Natural, Behavioral, Medicine, Basic Sciences and IT. NUST has more than 15000 students and 4000 employees.

Deputy Director Project Management - Roles & Responsibilities (Mar 2012 - Nov, 2015)
- Development of Strategies, Setting Goals and plans in ICT domain.
- Management of strategic ICT (Information & Communication Technologies) Projects and Programs while ensuring the adherence of best practices of PMI (Project Management Institute, USA).
- Designing, development of work manuals, SOPs and Curriculum for Teaching and Training.

Technical Project Manager - Roles & Responsibilities (Mar 2011 - Mar, 2012)
- Project Management for the Designing, Development & Deployment Web Portal (www.nust.edu.pk)
- Creation and execution of project work plans with effective enforcement of PMI standards.
- Ensuring of project documents preparation, repository and dissemination appropriately.
- Monitoring, Evaluation and tracking of project deliverables and focusing on quality assurance.
- Data Migration from multiple systems to centralized system
- Integration of Existing Systems

Achievements at NUST
- One of the largest implementations of Oracle PeopleSoft Campus Solution in Pakistan
- One of the largest implementations of Microsoft Active Directory in Pakistan
- One of the largest Development & Deployment of MS SharePoint Web Portal (www.nust.edu.pk)
- Smooth functioning of virtual learning environment using MOODLE

RIPHAH INTERNATIONAL UNIVERSITY (RIU), ISLAMABAD, PAKISTAN OCT 2000 – MAR 2011

Riphah International University (RIU) (http://www.riphah.edu.pk) a premier educational institution is offering various programs in the fields of Medical, Dental, Rehabilitation, Engineering, Business, Pharmaceutical, Media studies, Islamic banking, Social and basic sciences to more than 4000 students & 2000 employees.

Assistant Manager Applications - Roles & Responsibilities:
- Leading the planning and implementation of project with facilitation of the definition of project scope, goals, deliverables, tasks and resource requirements and allocation.
- Monitoring, Evaluation and tracking of project deliverables while focusing on quality assurance.
- Managed entire project lifecycle-design, documentation, coding, testing and deployment.
- Designing, development and conduction of Teaching and Trainings for Management and staff.

- Integration of developing Systems

Achievements at RIU:
- Successful implementation of In-house developed Campus Management System (CMS)
- Successful implementation of Virtual Learning Environment through MOODLE
- Successful implementation of Inventory & Maintenance Management System through MP2
- Successful implementation of Hospital Information Management System(HIMS)

GOVT. GORDON COLLEGE, RAWALPINDI, PAKISTAN (AUG 1999 – APR 2003)
Govt. Gordon College is premier college of Rawalpindi with outstanding history of more than 100 years.

Lecturer - Roles & Responsibilities:
Worked as Lecturer with the following responsibilities:
- Managed Intermediate and Bachelor classes of the college.
- Teaching Introduction to IT, Management Information System and Modern Databases.

Achievement at Govt. Gordon College:
Smooth execution of academic plans by using state of the art tools in Information Technology

HONORS AND AWARDS:

- **IT Reforms Champion:** Minister for Science & Technology with Chairman PEC awarded for best IT reforms planning and execution in PEC

- **Best Head of Project:** Rector NUST (Let. Gen Engr. Muhammad Asghar) awarded shield for successful development, deployment and implementation of NUST Web Portal (www.nust.edu.pk)

- **Success Story:** PMI Magazine published my accomplishment at NUST as a success story

- **Best Trainer:** Appreciation letters for delivering and managing series of trainings pertaining to Office automation and Project Management tools at Riphah International University/IIMCT

- **Best Project Manager:** Appreciation letter for successful implementation of MP2 (inventory, procurement and asset management system) at Riphah International University

TRAININGS & WORKSHOPS:

- Seminar on "Applied Project Management" organized by **PMI UAE** Chapter at Abu Dhabi

- Seminar on "How to make PMOs critical to Business: The Business PMO" by **PMI UAE** Chapter at Ajman

- Two months training on **Program Management Professional (PgMP)** by Syscom International

- Five days **Project Management Professional PMP** Course organized by PMI Lahore Chapter

- Three days **MS Project** Training organized by PMI Islamabad Chapter

- Two days symposium on "**Project Management for Pakistan**" by PMI Lahore Chapter

- One day workshop on changing business realities and leadership responses by **Prof. Dave Ulirch**.

- Three days **Training of Trainers** Workshops organized by British Council.

- Three days international workshop on **Health Informatics**

- One day Workshop on "**Outcome Based Education**" organized by NUST

Languages - Fluent in Reading, Writing and spoken of English, Urdu and Punjabi languages

References will be provided on demand