## E:\sum up folder\asif\asif\asif khan docs\pic.jpgpicASIF KHAN

**DOB: 1st March, 1992**

**Cell # +92-3149912018-**

**Email:** **asifk2k11@gmail.com**

**Address: T6, Media FoundationG-8 Markaz,Islamabad**

**CAREER OBJECTIVES:**

Seeks a position as a Planner in a challenging and exciting environment where I can apply my specialized technical and academic skills and further enhance my skills.

**EDUCATION:**

**2011-2015: B.Sc. (Electrical Engineering)**

**Bahauddin Zakariya University, Multan (Pakistan)**

**Working as a Marketing Manager in Siddique sons engineering concern (Pvt) Ltd from 16 September 2023**

* Identified and pursued new business prospects to drive effective business development.
* Handling administrative tasks, maintaining product knowledge, and assisting with sales processes
* Communicate with customers, handle inquiries, process orders, and ensure a smooth operation of the sales process
* Analyzed market trends, conducted sales projection, and reported insights for informed decision-making.
* Implemented pricing tactics and negotiated agreements to optimize profitability.

**Contractor with Govt Departments fromJune 2019 to 15 Sept 2023**

**KEY RESPONSIBILITIES:**

* Searching, Analysis and Participation in new tenders.
* Following all departmental documentation and Process.
* Supervision of ongoing Projects
* Provide Human Resources, Machinery and material supply.
* Responsibility to Clear bills from department.

**Designation: Project Engineer**

**Duration:** 1st Oct, 2015 to May 2019

**Employer**: Hydrolink Engineering Equipment & Company (Pvt) Limited **Client**: Pakhtunkhwa Energy Development Organization (PEDO)

**Consultant**: Associates Consultant Peshawar

 **PROJECT: CONSTRUCTION of 58-MINI/MICRO HYDEL POWER PROJECTS IN DISTRICT BATTAGRAM**

**Key Responsibilities:**

* Determines projects feasibility & designing of mini/micro hydro power projects.
* Determines project specifications, Client requirements & completing technical studies & preparing cost estimates.
* Control Panel and Electronic Load Controller design and implementation.
* Survey and design of transmission lines, transformers, and protection equipment like panel board and control system like ELC.
* Maintains project schedule by monitoring project progress, coordinating activities & resolving social problems.
* Prepares project status reports by collecting, analyzing, and summarizing information and trends & recommending actions.
* Trained the operator on technical and safety rule, Maintains safe and clean working environment by enforcing procedures, rules, and regulation
* Testing and commissioning of Mini/Micro hydro power plants.

**Allai Khawar Hydel Power Station (121MW**)

**Designation:** Internee

**Duration: 25** May, 2013 to 25 August, 2013

**Client**: WAPDA

I have been involved with Allai Hydel power station in relationship of my internship. During my stay, I have gained valuable knowledge in the following area of specialties:

* Basic about Power Generation, Transmission and Distribution System.
* Power Factor Controlling.
* 3 phase Transformer.
* Knowledge about SCADA System, Control and Power Protection of Power System

**FINAL YEAR PROJECT:**

* Automatic load changing on distributive transformer

**Industrial tour:**

* Descon, Lahore
* Heavy Electrical Complex, Taxila.
* Transfopower, Lahore
* Ganga power station
* Instrument lab Air University, Islamabad

**QUALIFICATION AND SKILLS:**

**Computer:**

* Highly professional at MS Office (word, excel, power point and access)

Auto CAD 2D and MS Project.

* Adequate proficiency with basic everyday software

**Organizational and Interpersonal Communication:**

* Strong team working leadership, communication and formal writing skills
* Effective at time management and prioritizing task to achieve deadlines
* Languages: excellently fluent in English, Urdu, Pashto,Punjabi,Hindko and Partially in Chinese language.