

PERSONAL INFORMATION

AKRAR HUSSAIN



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Home City: Rahim Yar Khan / Lahore
Current City: Islamabad

Gender Male | Date of birth 1st April 1994

Nationality Pakistani

Father Name Muhammad Sarwar

Father Occupation Farmer

Marital Status Married

WORK EXPERIENCE

MARCH 2020 TO DATE

ASSOCIATE MANAGER FINANCE & ACCOUNTS

EXCEL LABS (PRIVATE) LIMITED

- Manage the company's financial accounting, monitoring and reporting system.
- Ensure compliance with accounting policies and regulatory requirements.
- Preparation & monitoring of Annual Budget.
- Monthly, Quarterly & Annual management Accounts as per IFRS.
- Financial Analysis of each financial Segment & Project.
- Preparing and reviewing detailed reports on Financial Performance for timely decision making.
- Variance Analysis with Actual & Budgeted Reports.
- Reviewing Credit Engine and Conduct meetings with Recovery & Sales department to push down the receivables.
- Verifying and managing all payments of the company.
- Preparation of Board Papers Quarterly and Annually.
- Devising the Management on Investment Decisions by presenting the Financial Analysis and Feasibilities.
- Working Capital Management.
- Overseeing all Statutory and Internal Audit matters.
- Conducting monthly meeting with Head of Internal Audit for effective resolution of all controls and operational weakness identified by Internal Audit department.
- Monitoring control weakness and development of internal controls.
- Compliance with Tax Laws & notices and submission of Tax Returns.
- Leading Accounts & Finance Team & develop their professional skills set.

JAN 2019 TO DEC 2019

MANAGER FINANCE & ACCOUNTS

ARUJ INDUSTRIES LIMITED

- Preparation of management accounts & presenting to the Board of Directors.
- Perform variance analysis (Sales, cost, margin) at Business Division, Customer and Order level and report to managements the reason of variances to help management trace and achieve their annual targets.
- Liaison with the taxpayer's consultant to ensure compliance of tax law.
- Effective management of working capital to ensure that company is able to continue its operations and is able to satisfy maturing short-term liabilities and operational expenses.
- Presenting management with the stock valuation, stock reconciliation, customer wise and market wise performance analysis, variance analysis of actual and budgeted figures.
- Keeping strong budgetary controls over Annual Capex and specific Capex Projects and reporting monthly status to management for their review.
- Preparing & monitoring production reports of all products of factories units and highlights/control variances in production cost.

JUNE 2015 TO NOV 2018

AUDIT ASSOCIATE & TAX SUPERVISOR

QADEER & CO. CHARTERED ACCOUNTANTS (A QCR Rated Firm)

Having worked in “**Assurance and Taxation**” department, gained significant experience in assurance and Tax by operating in various capacities ranging from an entry level audit assistant to Senior Associate & Tax Assistant to appearing in Tax departments in various cases.

Skill set primarily comprised of the following;

- Perform statutory audits as per International Standards on Auditing (ISAs).
- Prepare & present Financial statement as per International Financial Reporting Standards (IFRS) & applicable local laws;
- Plan audit engagement based on the understanding of the client's business process and assessment of business and audit risks, supervision of the engagement, review & finalization, including close liaison with client's top management;
- Review internal control mechanism to identify deficiencies and to provide recommendations for the improvement of the same while ensuring compliance with laws and regulations.
- Instill among the junior members of the engagement team the right work ethic, ability to resolve critical issues & communicating effectively with the client & team members and participate in their career and personal development.
- Preparation and submission of Income Tax, Sales Tax & WHT Returns.
- Manage and Compliance with Client Tax Notices and assist them in Tax Laws Compliances.
- Appeal filling & representing taxpayers in Appeals.

WORK ACHIEVEMENTS

- Shifted company accounting system to ERP Module (SHF).
- Provided/Managed In-house Tax Compliance and ended Tax Retainer Agreement.
- Closed over 10 open tax cases in efficient manners in company's favor.
- Reengineering of all Accounting Processes.
- Managed Accounts & Finance Team of more than 10 person & Internal Audit (Deloitte /Yousuf Adil, Business Consultant Firm (KPMG) & Statutory Auditor A.F. Ferguson.
- Pulled back Monthly Accounts Closing and Reporting date from 20th to 10th.
- Pushed down receivables from over 360 days to 90-180 days.
- Helped the Textile Company to make a close loss making unit into profitable operational unit within 6 Month through monitoring & controlling cost and operations on daily/project basis.

EDUCATION

- Institute of Chartered Accountants of Pakistan (CA Finalist) Continued.
- B.A BZU Multan 2015
- FSC Pre-Engineering (Superior Group of Colleges Rahim Yar Khan)

PERSONAL SKILLS

MOTHER TONGUE(S) Punjabi, Urdu

OTHER LANGUAGE(S)

English

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
Excellent	Excellent	Excellent	Excellent	Excellent