

# TAUSEEF KHAN



## CONTACT

📞 03315709383

✉ tauseefkhan5709383@gmail.com

📍 Islamia colony near qasab  
Khana landi sarak charsadda  
road Peshawar



## SKILLS

- Compounding abilities
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Operation skills

## LANGUAGES

- English (Fluent)
- Urdu (Fluent)

## HOBBIES

- Reading books (finance, self-help, leadership)
- Learning new languages



## PROFILE

Detail-oriented and highly motivated banking professional seeking a position in a reputable financial institution. Eager to leverage my expertise in customer service, financial transactions, and risk management to contribute to the bank's success. Committed to providing excellent client support, ensuring compliance with banking regulations, and enhancing operational efficiency.



## WORK EXPERIENCE

### BSO (OPERATION) IN MEEZAN BANK LIMITED

JAN 2022

- Dedicated and detail-oriented banking professional seeking the position of Branch Services Officer (Operations) at Meezan Bank Limited. Eager to apply my knowledge of Islamic banking principles, customer service, and financial operations to ensure smooth branch transactions. Committed to delivering exceptional service, maintaining operational efficiency

### BSO (CASH) IN MEEZAN BANK LIMITED

SEP 2021-DEC 2021

- Detail-oriented and customer-focused banking professional seeking the position of Branch Services Officer (Cash) at Meezan Bank Limited. Eager to utilize my expertise in cash handling, financial transactions, and customer service while ensuring accuracy, efficiency, and adherence to Islamic banking principles.

### TELLER IN ALLIED BANK LIMITED

JAN 2019-AUG 2021

- Detail-oriented and customer-focused banking professional seeking the position of Teller at Allied Bank Limited. Eager to apply my expertise in cash handling, financial transactions, and customer service to ensure accuracy and efficiency in daily banking operations. Committed to delivering exceptional service, maintaining strong client relationships,



## EDUCATION

### MASTER IN COMMERCE UNIVERSITY OF PESHAWAR

2017

### JUNIOR ASSOCIATESHIP OF IBP (JAIBP) INSTITUTE OF BANKER PAKISTAN

2024