PERSONAL INFORMATION

Name: Muhammad Saeed
Father Name: Muhammad Afzal Naeem   **Present Address:**
Date of Birth: 8th August, 1999   House No 74, Street No 3, Adan
Marital Status: Married   Garden, Near Shaheen Chowk, Gujrat.
CNIC No. 42401-0498719-9
Email: muhammadsaeed9998@gmail.com
Cell No. +92-316-7274138, +92-327-7404512
Domicile: Mandi Bahauddin (Punjab)
Pec No: CHEM/21739

OBJECTIVE

To secure a challenging position in a reputable organization to expand my learning, knowledge, skills and to make a significant contribution to the success of the company.

EDUCATION

2017-2021	**B.Sc. Chemical Engineering** University of Gujrat	**CGPA: 3.17**
2015-2017	**F.Sc. Pre Engineering** Bahria College NORE-I, Karachi	**Percentage: 70.27%**
2013-2015	**Matriculation** Saleem Nawaz Fazaia college Base Masroor, Karachi	**Percentage: 90.19%**

Work Experience:

- **Production Supervisor (Detergent Plant-Production & Quality) at IFS Chemicals Pvt Ltd.**
  05-10-2022 to onwards

Calculation of Bulk Density, Active Detergency, PH, Moisture & Sampling test of different chemicals. Verification of gramage and overall weight of products. Maintain complete control over Production, Consumption of Detergent Base Powder and Posedose Batches. Ensure 5S. Prepare and put Posedose Batches. Slurry Manufacturing, Maintain Quality Parameters, Report to General Manager.

- **Shift Incharge (Soap Plant- Production) at Khatoon Industries Pvt Ltd.**
  23-04-2022 to 04-10-2022

Perform Workforce Management, Attendance, Balance speed of Stamping & Packaging Machine, Good Housekeeping, Maintain 5S, Floor Stock Completion, Maintain the Line KPIs, Machine Breakdown Reporting, Shift Logbook Reporting, Transfer Notes Completion, Stock Verification & Shifting to Warehouse, Report to Production Manager.

SKILLS

- **Language Skills:**   English, Urdu, Punjabi
- **Operating Systems:**   MS Windows XP, 10 Pro
- **Technical Report and Letter Writing:**   MS Word, Excel, PowerPoint
- **ISO Standards Knowledge:**   ISO 9001, 14001, 45001
- **General Softwares:**   Chemcad, MATLAB, SAP
- **Communication Skills**   Result-Oriented, Teamwork