

# MUHAMMAD QASIM



Civil Colony N#1 Kohat Road Peshawar House N#IV-7 street 2  
Cell No. 03139854964

## OBJECTIVE

Seeking employment in a dynamic organization that provides a challenging opportunity to combine exceptional interpersonal, analytical, presentation and computer skills.

### Personal Information

Father’s Name	Mushtaq Ahmad
Date of Birth	24-11-1996
NIC No	17301-4310242-9
Nationality	Pakistani
Religion	Islam
Marital Status	Single
Domicile	Mansehra
Gender	Male
E-Mail Address	<u><a href="mailto:qasim11111996@gmail.com">qasim11111996@gmail.com</a></u>

### Qualifications

Qualifications	Year	Board/University	Institute
Matric (Science)	2013	B.I.S.E. P	P.P. School Peshawar
Diploma in commerce	2015	KP. B.T. E	G.C.M.S Peshawar
Bachelor in Commerce	2018	University of Peshawar	G.C.M.S Peshawar
Master in Commerce	2021	University of Peshawar	Q.A.C.C University of Peshawar

### Experience

Two Experience As Project Associate in GIS HUB P&D  
Deptt (Internship)

One year Experience As accounts officer in Shaheen pipe  
Industry Islamabad 1/9-2  
Works in (SAP) Business Outgoing, Incoming GVs Bank  
Reconcile, adjustments, Production, entries

### Skills

(SAP) BUSINESS ONE)  
Accounts and Administration, Office daily Routine works,  
Communication Skills, Accounts Management, Financial  
Accounting, Bookkeeping, Business Development.

**Computer**

MS Office, MS Word, MS Excel,  
Good speaking and writing Skills  
Sufficient knowledge of internet, Emailing

**Language**

English, Urdu and Pushto

**Reference**

Reference shall be furnished upon request