

# MUHAMMAD ALEEM

## PERSONAL DETAIL

Father Name: Bashir Ahmad  
Cell: 0300-7760158  
E-mail: [abdulaleemnb@gmail.com](mailto:abdulaleemnb@gmail.com)  
Address: House no. 3, Street 22, Korang Town, Islamabad  
Languages: English, Urdu

## Career Profile

---

A seasoned Tax Professional specialized in Tax Compliance, Planning, Litigation, Advisory and possess 10 years + experience in dealing industry's taxation matters with prior experience of an international affiliated chartered Accountant firm.

### Experience with FFBL Power Company Limited

Assistant Manager - Finance - From November 2017 to date



---

I am currently working as an Assistant Manager – Finance in FPCL and playing a lead role in taxation section by looking after all the tax matters of the company. I am also supervising the local payment section which consists of two team members.

---

#### Tasks Performed

- ✚ Filing all types of Income tax withholding statements and Federal/provincial sales tax returns.
- ✚ Coordination and provision of information to tax consultants for filing of annual income tax return.
- ✚ Preparation and review of quarterly advance tax and annual income tax computation of the company
- ✚ Preparation of information required for compliance of notices issued by taxation authorities
- ✚ Assistance of tax consultants during the hearings conducted by taxation officers from time to time
- ✚ Coordination with tax consultants/Lawyer for arranging the stay from relevant authority against demand order issued by taxation authorities
- ✚ Regular update to the management regarding the current status of notices.
- ✚ Filing of exemption applications u/s 153,148 and 152(5) of the income tax ordinance 2001 and follow-up from relevant authorities for issuance of the certificates
- ✚ Regular update to management regarding the latest SROs/Notification relevant to the company
- ✚ Review of transactions/agreements with local vendors with respect to withholding tax implications
- ✚ Review of applicable WH taxes from payments to foreign vendors in view of International Tax Treaties
- ✚ Review of applicable taxes & duties on new projects

### Experience with Medequips (Pvt) Limited

Tax Advisor – August 2016 to October 2017



#### Tasks Performed

- ✚ Devising policies to mitigate the tax risk and ensuring compliance to the taxation laws.
  - ✚ Managing total audit proceedings-initiated u/s 161/205 of the Income Tax Ordinance, 2001.
  - ✚ Verifying payments with respect to applicable withholding taxes.
  - ✚ Preparation and e-filing of Income Tax Return of company and associated AOPs
  - ✚ Preparation and e-filing of Income Tax Return and wealth statement of directors
-

CA Articles under By-Laws of ICAP

Rahman Sarfaraz Rahim Iqbal Rafiq Chartered Accountants



A Member firm of Russell Bedford International

During the period with the firm, I have gained experience in taxation department. In my last year in firm, I was responsible to manage the tax department by assigning various tasks to subordinates and reporting to the partners. I have managed tax matters of various corporate clients which includes:

Sectorwise summary of Clients dealt		
<b><u>Sugar</u></b> <ul style="list-style-type: none"><li>• Almoiz Industries Limited</li><li>• Kamalia Sugar Mills (Private) Limited</li><li>• The Thal Industries Corporation Limited</li><li>• Huda Sugar Mills (Private) Limited</li></ul>	<b><u>Public Sector Organisations</u></b> <ul style="list-style-type: none"><li>• Lahore waste management Company</li><li>• The Urban Unit</li><li>Lahore Division Cattle Market</li></ul>	<b><u>Textile</u></b> <ul style="list-style-type: none"><li>• Shajarpak (Private) Limited</li><li>• Stitch &amp; Style (Private) Limited</li><li>• Moiz Textiles Mills (Pvt) Limited</li><li>• Ali Haq Spinning (Private) Limited</li></ul>
<b><u>Beverages</u></b> <ul style="list-style-type: none"><li>• Punjab Beverages Co. (Private) Limited</li><li>• Naubahar Bottling Co. (Private) Limited</li><li>• Shamim &amp; Co. (Private) Limited</li></ul>	<b><u>Insurance</u></b> <ul style="list-style-type: none"><li>• Pakistan General Insurance Limited</li><li>Crescent Star Insurance Limited</li></ul>	<b><u>Pharmaceutical</u></b> <ul style="list-style-type: none"><li>• CCL Pharmaceuticals (Private) Limited</li><li>• Pharmax Pakistan (Private) Limited</li><li>• Nexpharm</li></ul>

Academic Qualification

<u>Degree/Certification</u>	<u>Institute</u>	<u>Passed in</u>
Certificate in Accounting & Finance	Institute of Chartered Accountants of Pakistan	2012
Masters of Business Studies	Virtual University of Pakistan	2022
Bachelor of Arts	University of the Punjab	2012
Intermediate in Commerce	Quaid-e-Azam College of Accountancy and Commerce, Lahore	2008

Professional Trainings & Seminars

- Workshop on Maximizing Potential by GEM Learning
- Workshop on Race against time by Funverk
- Handful experience of SAP -FICO module
- Various inhouse sessions on development of soft skills and technical skills (MS Office, SAP)
- CFO conferences conducted by ICAP
- ICAP Pre-budget and Post budget Seminars on Taxation